

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety/Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
June 11, 2019 7:30 p.m.

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Robin Roche, April Ward
- D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Robin Roche (Chair), Jeremiah Long, Megan Colon
Finance/Facilities	Ron Durham (Chair), Robin Roche
Policy	Anthony Grafton (Chair), April Ward, Steven Awalt
Negotiations (Ad-Hoc)	Ron Durham (Chair), Steven Awalt, Paul Connell
Executive	Robin Roche, Ron Durham, Anthony Grafton, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principal Minutes - Attachment IV A

Elementary	Jonathan Warriner, Alexander Ruiz, Jewel Mallard, Ian Davis, Madison Traister, Jayla Payne, Benjamin Whitehead
Middle	Brodie Carey, Mia Schauers, Selina Yardim
High	Alyssa Littleton, Alexia Imburgia, Jillian Cox, Savana Rodriguez

B. Presentations:

- 1) High School Boys' Basketball Team
- 2) Robert Leithead, Student Representative to the Board of Education

BREAK

C. Receiving Tuition Student Recommendation

Approve the following receiving tuition student for the 2018-2019 school year:

State of NJ	Student 27693	\$3,681.07
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D. Home Instruction Recommendation

Approve home instruction as follows:

Student 19116	Educere providing the instruction in Geometry, English, and US History	Beginning 5-16-2019 through 6-18-2019
Student 2908599	Dr. Cherie Ligameri providing the instruction for 10 hours per week at \$40/hour	Through 6-18-2019
Student 2620199	Brookfield providing the instruction at \$40/hour	Beginning 5-28-2019

E. Student Teaching/Clinical Practice Requests Recommendation

Approve the following requests for Student Teaching and Clinical Practice for the 2019-2020 school year:

Honesty Lemeshuk (Rowan Student)	With Melissa Johnson (PreK4)
Rebecca Ferraro (Rowan Student)	With Flavia Masino (1st Grade)
Noelia Martinez (Rutgers Student)	With Sharon Blutinger (Spanish 2 & 3)

F. Shared Services Agreements with Delsea Recommendation

Approve the shared services agreements with Delsea for the 2018-2019 school year for Repair/Maintenance of the Bus Fleet and Transportation Coordinator

Services (\$31,960).

- G. Child Nutrition Program Resolution
Recommendation
Adopt the following Resolution: In accordance with the requirements of N.J.A.C. 6A:23A-18.5(a)20.i, iii, iv, Clayton Board of Education hereby agrees and consents to the following: It is resolved as follows: the following private schools are not required to charge District students for any paid or reduced meals furnished directly or indirectly by the schools to them. This shall be effective for the school year July 1, 2019 through June 30, 2020: Garfield Park, Yale, Creative Achievement, Archway, Pineland, Bancroft, Brookfield, and LARC.

- H. Field Trips and Activities - Attachment IV H
Recommendation
Approve the field trips and activities as listed on the attachment.

- I. Job Description - Attachment IV I
Recommendation
Approve the job description for Emotional Support Assistant.

- J. RFP Solutions Inc. Service Maintenance Contract
Recommendation
Approve the Service Maintenance Contract with RFP Solutions Inc. for telecommunications, paging, and time clock system for the 2019-2020 school year in the amount of \$8,920.80.

- K. Purchasing Cooperative of America
Recommendation
Approve joining the Purchasing Cooperative of America, a national purchasing consortium, under NJSA 52:34-6.2 for the purchase of goods and services at no cost to join.

- L. Insight Workforce Solutions Contract - Attachment IV L
Recommendation
Approve the contract with Insight Workforce Solutions for permanent staff and substitutes for school years 2019-2020, 2020-2021, and 2021-2022 with the option for two additional years. Rates per the attached addendum. Insight is an approved vendor under the Purchasing Cooperative of America.

- M. Licensing and Maintenance Agreement with Ed-Data - Attachment IV M
Recommendation
Approve the Licensing and Maintenance Agreement with Ed-Data to maintain

and coordinate the District’s supply requirements and inclusion in the New Jersey Cooperative Pricing System at a cost of \$4,800 for the 2019-2020 school year.

N. Recycling Technology Equipment
Recommendation

Grant the administration permission to dispose of all old, outdated, broken, incompatible and/or end-of-life technology equipment. Equipment will be picked up by an R2 certified and licensed electronics recycling company.

O. Lease Purchase Financing

A bid opening for lease purchase financing was held on May 29, 2019. Two bids were received as follows:

US Bank - 2.4261%	Municipal Leasing - 2.55%
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Recommendation

Award the bid for lease purchase financing to US Bank at the rate of 2.4261% for a \$425,000 lease with \$27,136.14 interest over five years.

P. Memorandums of Agreement and Contract for the Associations for the 2019-2020, 2020-2021, 2021-2022, and 2022-2023 School Years - Attachment IV P

Recommendation

1. Approve the Memorandum of Agreement with the Clayton Education Association
2. Approve the Memorandum of Agreement with the Clayton Administrators’ Association
3. Approve the Contract with the Clayton Administrators’ Association

Q. School-Based Youth Services Program and Family Friendly Center Grant Renewal
Recommendation

Approve the School-Based Youth Services Program and Family Friendly Center Grant renewal for the 2019-2020 school year.

R. Bylaws, Policies, and Regulations - Attachment IV R 1 and 2

Recommendation

1. Approve the first reading of new policy 5516.01 Student Tracking Devices.
2. Approve the following revised policies and regulations:

Policy 8505	Local Wellness Policy/Nutrient Standards for Meals & Other Foods
Policy 4219	Commercial Driver’s License Controlled Substance & Alcohol Use Testing
Policy 2415.06	Unsafe School Choice Option

Regulation 2460.8	Special Education - Free & Appropriate Public Education
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S. Additional Remedial Services for Nonpublic IDEA Students through GCSSSD
 Recommendation
 Approve the agreement with GCSSSD to provide Additional Remedial Services for nonpublic IDEA students for the 2019-2020 school year.

T. Chapter 226 Nonpublic Nursing Services through GCSSSD
 Recommendation
 Approve the agreement with GCSSSD to provide Chapter 226 Nonpublic Nursing Services for the 2019-2020 school year.

U. One:One Teaching Assistants through GCSSSD
 Recommendation
 Approve one:one teaching assistants through GCSSSD at a cost of \$40,760 per student prorated for the remainder of the 2018-2019 school year as follows:

Student 2914199 - Beginning 3-25-2019	Student 31056 - Beginning 5-6-2019
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V. Educational Consultation Services through GCSSSD
 Recommendation
 Approve the agreement with GCSSSD to provide Educational Consultation Services for the 2019-2020 school year at the rate of \$525 per day for 216 days (Total \$113,400 plus an additional \$4,014 for ESY) payable through the Pascale Sykes Grant.

W. Educational Behavioral Consultation Services through GCSSSD
 Recommendation
 Approve the agreement with GCSSSD to provide Educational Behavioral Consultation Services for the 2019-2020 school year at the rate of \$669 per day for 72 days (Total \$48,168).

X. One:One Bus Aides through Archway
 Recommendation
 Approve the agreement with Archway to provide One:One Bus Aides for Student 27612, Student 33039, Student 2221999 at the rate of \$45 per day per student for the 2019-2020 school year.

Y. Tuition Contract for the 2018-2019 School Year
 Recommendation
 Approve the following tuition contract for the 2018-2019 school year:

Student 2224999	Creative Achievement	Starting 5-15-2019	\$278.50/day for 24 days (Total \$6684)
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Z. Tuition Contracts for Extended School Year for the 2019-2020 School Year
Recommendation

Approve the following Extended School Year tuition contracts for the 2019-2020 school year:

Student 2813799 at Pineland \$9,060	Student 2517499 at Pineland \$9,060
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AA. Tuition Contracts for the 2019-2020 School Year
Recommendation

Approve the following tuition contract for the 2019-2020 school year:

Student 1708799	Pineland (Tuition with Extended School Year)	\$63,420
Student 2908499	Bancroft (Tuition with Extended School Year)	\$65,262.08

BB. Grant Award Allocation for IDEA
Recommendation

Accept the IDEA Allocation for the FY 20 school year and authorize the submission of the grant as follows:

IDEA Basic: \$390,360	IDEA Basic (Non-Public): \$28,234	IDEA Preschool: \$18,674
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CC. Grant Award Allocation for ESEA
Recommendation

Accept the ESEA Allocation for the FY20 school year and authorize the submission of the grant as follows (allocations include both public and non-public amounts):

Title I: \$391,404	Title II: \$41,746
Title III: \$1,924	Title IV: \$24,374

DD. ESEA Salaries for the 2018-2019 School Year
Recommendation

Approve the following salaries paid through ESEA Title 1 for FY 2019:

Cathy Carter	\$81,101	100%
Sandra Grafton	\$79,219	100%
Jennifer Guht	\$52,870	63%
Maria Schneider	\$53,427	100%

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment V A
Recommendation
Approve the Report.

VI. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations;
HIB Report - Attachment VI A
Recommendation
Approve the Reports.

VII. PERSONNEL

- A. Retirement - Attachment VII A
Recommendation
Acknowledge Sharon Blutinger's retirement from her position as World
Language Teacher effective June 30, 2020.

- B. Workshop Attendance - Attachment VII B
Recommendation
Approve attendance at workshops as per the attachment.

- C. Course Enrollment/Tuition Reimbursement
Recommendation
Approve the following requests for tuition reimbursement in accordance with the
Clayton Education Association negotiated agreement:

Rita Spaulding (T)	Tuition Reimbursement for "Corrections of Learning Disabilities" spring 2019 semester at Rowan	Not to exceed \$2,130
Lisa Brodack (T)	Tuition Reimbursement for "Capstone Project" spring 2019 semester at Stockton	Not to exceed \$2,679.25
Kaitlyn Greenwood (NT)	Tuition Reimbursement for "Correction of Remedial Reading Problems" spring 2019 at Rowan	Not to exceed \$2,154

- D. Salary Adjustment
Recommendation
Approve a salary adjustment for Fanny Yu from Bachelor's Degree to Master's
Degree effective 7-1-2019.

- E. Hiring
Recommendation

Approve the following pending receipt of required paperwork as recommended by the Superintendent:

1. Middle School Language Arts Teachers
 - a) Ariana Cecil as Middle School Language Arts Teacher at a salary of Step 1 Bachelor's Degree \$50,332 for the 2019-2020 school year
 - b) Kristin Beaty as Middle School Language Arts Teacher at a salary of Step 1 Bachelor's Degree \$50,332 for the 2019-2020 school year
2. Middle School Science Teacher
Katelyn Kammerer as Middle School Science Teacher at a salary of Step 1 Bachelor's Degree \$50,332 for the 2019-2020 school year
3. Physical Education Teacher
Donica Sickler as Physical Education Teacher at a salary of Step 4 Master's Degree \$52,242 for the 2019-2020 school year
4. LDTC
Lisa Brodack as LDTC at a salary of Step 5 Master's Degree plus 15 credits \$57,120 for the 2019-2020 school year
5. Middle School Math Teacher
Noah Lehman as Middle School Math Teacher at a salary of Step 1 Bachelor's Degree \$50,332 for the 2019-2020 school year
6. Preschool Teacher
Allison Reuter as Preschool Teacher at a salary of Step 1 Bachelor's Degree \$50,332 for the 2019-2020 school year
7. Homebound Instructor
Cherie Ligameri as Homebound Instructor for the 2018-2019 school year
8. Elementary Behavioral Disabilities Teacher
Emily Comerford as Elementary Behavioral Disabilities Teacher at a salary of Step 1 Master's Degree \$53,051 for the 2019-2020 school year
9. Maintenance/Groundskeeper
Nicholas Stortini as Maintenance/Groundskeeper at a salary of \$28,500 prorated for the 2018-2019 school year and \$28,500 for the 2019-2020 school year

10. Summer Student Workers for the Technology Department
Rahzirah Blocker and Lucas Regruto as Technology Department Student Workers at the rate of \$10/hour 20 hours/week for the 2019 summer

11. Middle School Math Training
Mary Barron, Holly Shelson, and Brittany Forgrove to participate in Middle School Math Training on June 20 and 21, 2019 at the rate of \$30/hour for 6 hours funded through the ESSA Title II Grant.

12. Co-Curricular Appointments
For the 2019-2020 school year as follows:

ES Safety Patrol: Nancy Lee	ES Art Club: Suzanne Toigo
ES Yearbook: Nicole Colamarino	ES Environmental Club: Susan Taney/Harmony McQuillan (½ stipend each)

13. Kindergarten Summer Pre-Program and Little Clippers Camp Teachers
12 hours/week at the rate of \$40/hour and 2 hours/week at the rate of \$30/hour funded through Preschool Education Aid for the 2019 summer as follows:

Meredith Lex	Melissa Johnson	Nancy Lee
Caitlyn Lawlor	Brianna Fisher	Susan Taney

14. 21st CCLC Summer Academy Facilitators
\$25/hour funded through the 21st CCLC Grant for the 2019 summer as follows:

Just Craftin' Around: Holly Shelson	Chess Champs: Wayne Copeland
Experimenting w/Science: Christina Tiesi	Game Challenge: Christina Tiesi
Stagecraft: Anthony Morgan	Take Action: Tammi Jackson
Play 60: Melissa Gourley, Chris Baker	Substitutes: Debbie Purnell, Nicole Colamarino, Debbie Gelston

15. Making Math Centers Staff Members
\$30/hour 6 hours/teacher for the 2019 summer funded through the ESSA Title II Grant as follows:

Kindergarten	Nancy Lee, Kathryn Rojas, Sandra Turner, Susan DeFrancisco, Caitlyn Lawlor
1st Grade	Deena Sweeney, Susan Milillo, Harmony McQuillan, Flavia Masino, Kaitlyn Greenwood

2nd Grade	Stephanie Bennie, Jaclyn Biebel, Fanny Yu, Erica McFarland
3rd Grade	Danielle Ranieri, Donica Sickler, Christina Amidon, Lauren Campisi
4th Grade	Dawn Smith, Juliann Fallon, Donna Antonelli, April Potts, Jeannette Quigley
5th Grade	Nicole Colamarino, Stephanie Quigley, Alicia Epps

16. Summer Media Center and Library Coordinators

For the 2019 summer as follows:

Darby Malvey	MS/HS Summer Media Center Coordinator	\$40/hour 45 hours total
Amy Wojciechowski	ES Summer Library Coordinator	\$40/hour 36 hours total
Dawn Smith, Jessica Vant, Nancy Lee	ES Summer Library Coordinators	\$40/hour 28 hours total to be distributed

17. Simmons Envisions Training

Envisions Math Training on June 19 and 20, 2019 at the rate of \$30/hour for 6 hours funded through the ESSA Title II Grant as follows:

Kindergarten	Susan DeFrancisco, Nancy Lee, Kathryn Rojas, Sandra Turner
1st Grade	Kaitlyn Greenwood, Harmony McQuillan, Flavia Masino
2nd Grade	Zackary Hickman, Fanny Yu
3rd Grade	Donica Sickler, Rita Spaulding, Christina Amidon
4th Grade	Dawn Smith, Jeannette Quigley, Maria Schneider, Donna Antonelli, April Potts
5th Grade	Gina Davis, Alicia Epps, Stephanie Quigley

18. Summer Curriculum Development

Summer Curriculum Development for the 2019 summer at the rate of \$30/hour as follows:

Social Studies 1st Grade	25 hours	Flavia Masino, Kaitlyn Greenwood
Social Studies 3rd Grade	25 hours	Lauren Campisi
Kindergarten Reading	15 hours	Diane Bergman, Nancy Lee
Kindergarten Writing	15 hours	Diane Bergman, Nancy Lee

HS Social Studies (Holocaust & Amistad)	5 hours	Ponce Tinkham, Mike Ahern, Frank Venuto
HS Video Production	25 hours	Mark Zambon
HS Computer Graphics	25 hours	Mark Zambon
HS Intro to Video	25 hours	Mark Zambon
English II	20 hours	Alyse Johnston
English IV CP	30 hours	Kelly Citrone
English IV AP	30 hours	Kelly Citrone
MS ELA	20 hours	Chrstine Pancoast, Debbie Gelston
HS Fundamentals of Math	30 hours	Chris Gassler
Accounting I	10 hours	Denise Zambon
Accounting II	10 hours	Denise Zambon
HS Financial Literacy	10 hours	Denise Zambon
HS Entrepreneurship & Business Management	10 hours	Denise Zambon
Intro to Business	10 hours	Denise Zambon
HS Art I	20 hours	Jessica Marchese
HS Art II	20 hours	Jessica Marchese
HS Art III	20 hours	Jessica Marchese
HS Art IV	20 hours	Jessica Marchese

19. **Bus Driver Duties**
Darlene Bryant as Bus Driver for the 2019-2020 school year at the rate of \$25 per hour on an as-needed basis
20. **Summer Program and Professional Development**
Summer Program and Professional Development at the rate of \$30/hour for the 2019 summer as follows:

Program Development - Reading Grade 2	25 hours	Zackary Hickman, Fanny Yu, Stephanie Bennie, Jaclyn Biebel
Program Development - HS Science Lab Development	30 hours	Susan Davenport, Christina Tiesi
Program Development - Kindergarten	3 hours	Susan DeFrancisco, Nancy Lee, Kathryn Rojas, Diane Bergman, Sandra Turner

Program Development - MS Math Financial Literacy	10 hours	Tisa Riccardi, Holly Shelson
Program Development - Articulation MS Math Financial Literacy, HS Math Financial Literacy	5 hours	Tisa Riccardi, Holly Shelson, Denise Zambon
Professional Development - Read 180 Teachers - Training for Read 180 Universal	12 hours	Christine Pancoast
Professional Development - Read 180 Trainer - Read 180 Universal	24 hours	Stacy Seger
Professional Development - MS ELA	6 hours	Stacy Seger, Christine Pancoast, Alexis Papakostas, Debbie Gelston
Professional Development - Link It Training Facilitators - Receive and turnkey training to implement Link It platform - Teachers Grades 1-12 may apply	6 hours	Jennifer Guht, Stacy Seger, Nicole Colamarino, Brittany Forgrove, Jaclyn Biebel, Frank Rago, Lauren Campisi, Alyse Johnston

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Bill Lists - Attachment XI A

Recommendation

Approve payment of the Bill Lists as follows:

May 2019 2nd Bill List	\$298,671.74
May 2019 Cafe Bill List	\$76,366.74
June 2019 Bill List	\$314,731.23
June 2019 Sate Aid List	\$337,158.50

B. Report of the Secretary to the Board of Education - Attachment XI B

Recommendation

Approve the May 31, 2019 Report of the Secretary to the Board of Education.

C. Report of the Treasurer to the Board of Education - Attachment XI C

Recommendation

Approve the May 31, 2019 Report of the Treasurer to the Board of Education.

D. Appropriations and Revenue Adjustments - Attachment XI D
Recommendation

Approve the Appropriations and Revenue Adjustments.

E. Certifications

1. Board Secretary's Report May 31, 2019: In accordance with 18A:17-36 and 18A:17-9 for the month of May 2019, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report May 31, 2019: The May 2019 Report of the Treasurer of School Funds for the 2018-2019 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Resolution to Borrow
Recommendation

Adopt the Resolution to borrow the June 24, 2019 State Aid payment from Fulton Bank in the amount of \$519,568 at an interest rate of 4%. The interest will be reimbursed by the State as follows: if paid by July 11, 2019 - \$1,039.14; if paid by July 12, 2019 - \$1,096.87.

XII. VISITORS' REMARKS

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prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2019-0611 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT