

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Develop a 3-year District strategic plan by June 2018.
- 2) To apply and submit an application for Green Sustainability by June 2018 and work towards certification by January 2019.
- 3) Develop an evaluation tool to accurately assess the resources that support implementation of our District curriculum by June 2018.
- 4) Create and develop opportunities for adult programming throughout the 2017-2018 school year.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
July 18, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of the June 13, 2017 Meeting Minutes - Attachment I D
- D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum	Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser
Finance/Facilities	Ron Durham (Chair); Scott Werkheiser; Milton Reuter
Policy	Paul Connell (Chair); Stacey Weinert; Robin Roche
Executive	Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS: Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Bylaws, Policies, and Regulations - Attachment III A 1,2,3,4,5
Recommendation

1. Approve the second reading of the following policies:

6421.01	Environmentally Preferable Purchasing - Green Purchasing Policies
7461	Green Initiatives

2. Approve the second reading of the following regulations:

0000.03	Introduction
---------	--------------

3. Approve the following revised bylaws:

0142.1	Nepotism
--------	----------

4. Approve the following revised policies:

1230	Superintendent's Duties
1570	Internal Controls
1620	Administrative Employment Contracts
2132	School District Goals and Objectives
2361	Acceptable Use of Computer Network/Computers and Resources

5. Approve the following revised regulations:

1570	Internal Controls
2361	Acceptable Use of Computer Network/Computers and Resources

B. Field Trips and Activities - Attachment III B
Recommendation

Approve the field trips and activities as listed on the attachment.

C. Home Schooling
Recommendation

Acknowledge home schooling of the following students for the 2017-2018 school Year: Student 29113; Student 22183; Student 22182.

D. Out of District Placement
Recommendation

Approve the following out of district placements for the 2017-2018 school year:

Student 2616699	GCSSSD Bankbridge with ESY
Student 2908499	Bancroft Cherry Hill with ESY
Student 3003299	Yale Southeast Marlton with ESY
Student 1708799	Pineland Learning Center with ESY
Student 2813799	Pineland Learning Center with ESY
Student 27000	Swedesboro-Woolwich with ESY
Student 23078	Swedesboro-Woolwich with ESY
Student 26131	Swedesboro-Woolwich with ESY
Student 29036	Swedesboro-Woolwich with ESY
Student 24006	Yale with ESY
Student 26022	Yale with ESY
Student 2110999	Yale with ESY
Student 24150	Archway with ESY
Student 22158	Archway with ESY
Student 26123	Archway
Student 2310799	Archway with ESY
Student 27018	GCSSSD with ESY and 1:1 aide
Student 29030	GCSSSD with ESY
Student 25139	GCSSSD with ESY
Student 25053	GCSSSD with ESY
Student 2419299	GCSSSD with ESY
Student 24068	GCSSSD with ESY
Student 21007	GCSSSD with ESY
Student 1701099	GCSSSD with ESY
Student 126499	GCSSSD

E. Preschool Handbook - Attachment III E
Recommendation

Approve the Preschool Handbook for the 2017-2018 school year.

- F. Home Instruction
Recommendation
Approve home instruction for Student 26000 for 60 days with Jennifer Ott providing the service for 10 hours per week at the rate of \$40 per hour.
- G. Disposal of Equipment
Recommendation
Grant approval of the disposal of all old, outdated, and broken technology equipment (broken printers, laptops, and monitors, in addition to incompatible and/or broken desktop computers, will be picked up by an R2 certified and licensed electronics recycling company).
- H. Golden Gate 2017 Summer Program
Recommendation
Approve the Golden Gate 2017 Summer Program beginning June 19, 2017 through August 25, 2017 Monday through Friday 7 a.m. to 6 p.m. (8:30 a.m. to 3 p.m. at Simmons Elementary School) for students in kindergarten through 5th grade who attend Simmons Elementary School.
- I. Elimination of Position
Recommendation
Approve the elimination of the Special Services Supervisor position effective July 20, 2017.
- J. Creation of Position and Job Description - Attachment III J
Recommendation
Approve the creation of the Child Study Team Supervisor position and approve the job description.
- K. Revised Job Description - Attachment III K
Recommendation
Approve the revised job description for Early Childhood Education Supervisor.
- L. Organizational Chart - Attachment III L
Recommendation
Approve the District's Organizational Chart.
- M. NJ State Interscholastic Athletic Association Membership - Attachment III M
Recommendation
Approve the membership resolution for the NJ State Interscholastic Athletic Association as per the attachment.

- N. Senior Privilege
Recommendation
Approve senior privilege for Student 18225 for the 2017-2018 school year.

- O. Tuition Contracts 2017-2018 School Year
Recommendation

Approve the following tuition contracts for the 2017-2018 school year:

Student 26022	Yale with ESY & Aide	Tuition: \$60,301.50 Aide: \$39,900
Student 24006	Yale with ESY	Tuition: \$74,896.50
Student 2110999	Yale with ESY	Tuition: \$67,626.30
Student 22158	Archway with ESY	Tuition: \$46,010
Student 26123	Archway	Tuition: \$38,520
Student 2310799	Archway with ESY	Tuition: \$46,010

- P. Consultant Services Agreement - Charles M. Ivory - Attachment III P
Recommendation

Approve the Consultant Services Agreement with Charles Ivory to provide Strategic Planning Services in the amount of \$4,000.

- Q. 2017-2018 Nonpublic Services Agreements with GCSSSD - Attachments III Q 1,2,3
Recommendation

Approve GCSSSD to provide the following grant funded services for the 2017-2018 school year per the attachments:

1. Remedial Services for Nonpublic Title I Students
2. Nonpublic Nursing Services - Chapter 226
3. Remedial Services for Nonpublic I.D.E.A. Students

- R. IDEA Statement of Assurances - Attachment III R
Recommendation

In accordance with Part B of the IDEA and N.J.A.C. 6A:14-1.1, N.J.A.C 6A:14-1.2(b) & (c) the District Board of Education shall adopt and assure compliance with the policies per the attachment. These as listed were previously revised by the Board of Education.

- S. Pascale Sykes Child Connection Grant
Recommendation

Accept the grant award from Pascale Sykes in the amount of \$305,000 for the 2017-2018 school year.

T. Transportation Jointure
Recommendation

Approve the following transportation jointures with Delsea Regional beginning July 1, 2017 through August 30, 2017 in the amount of \$38,256:

SP02	Yale Cherry Hill/Ellisburg	2 students	\$4,924
SP04	Pineland	2 students	\$3,200
SP05	Bankbridge N-S/Career	4 students	\$4,800
SP06	Archway Upper	4 students	\$8,484
SP10	Bankbridge Dev Ctr	1 student	\$1,136
SP11	Bankbridge Elem	4 students	\$5,192
SP14	Swedesboro (Clifford)	5 students	\$7,575
SP16	Yale Voorhees	1 students	\$2,945

U. Elementary and Secondary Education Act (ESEA) - Formerly NCLB
Recommendation

Accept the FY 18 ESEA allocations and grant permission for the administration to process the grant application as follows:

Title I	\$414,510
Title II A	\$44,244
Title III	\$13,119
Title IV	\$10,000 (New allocation)

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

B. Use of Facilities
Recommendation

Grant approval for the Child Evangelism Fellowship to use the Elementary School music room on Thursdays from October 2017 through April 2018 for a "Good News" Club.

C. Change Orders - Attachment IV C
Recommendation

Approve Ogren Construction Change Order #38 (4) in the amount of \$2,467 and Change Order #39 (5) in the amount of \$1,000 per the attachments.

D. Other Capital Project Application Resolution - Gym Improvements - Attachment IV D Recommendation

Adopt the attached Resolution.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report; HIB-ITP for Reporting Window 2 (1-1-2017 through 6-30-2017); 2016-2017 NJDOE School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for HS, MS, and ES - Attachment V A Recommendation

Accept the reports.

VI. PERSONNEL

A. Resignations - Attachment VI A Recommendation

Accept the following resignations:

Jamie Longacre	From her position as ES Music Teacher effective June 30, 2017
Sarah Mickle	From her position as HS/MS Music Teacher effective June 30, 2017
Donna Lahn	From her position as School Business Administrator Secretary effective July 31, 2017

B. Leave of Absence Recommendation

Approve a request from Employee # 6848 for a combined leave of absence for the 2017-2018 school year for maternity and childrearing per the Clayton Education Association Agreement and FMLA.

C. Course Enrollment/Tuition Reimbursement Recommendation

Approve the following requests for tuition reimbursement for the spring 2017 semester in accordance with the Clayton Education Association negotiated agreement:

Taryn Simmons (T)	Fairleigh Dickinson University; "Distance Learning: Children's Literature"	\$2,373.00
Christian Thomas (T)	Rowan University; "Teaching Concepts of Driver Education"	\$1,465.00

D. Workshop Attendance - Attachment VI D
Recommendation

Approve attendance at workshops as per the attachment.

E. Hiring

1. Teacher of Spanish
Recommendation

Approve Leah Waring as Teacher of Spanish at the High School and Middle School at a salary of Step 4 Bachelor's Degree \$49,123 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Homebound Instructor
Recommendation

Approve Jennifer Ott as Homebound Instructor for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

3. District Summer Assignments Media Coordinator
Recommendation

Approve Darby Malvey as District Summer Assignments Media Coordinator at the rate of \$40 per hour July 10 through August 3, 2017 for 32 hours for supervision; \$30 per hour August 3 through August 25, 2017 for 4 hours for social media supervision pending receipt of required paperwork as recommended by the Superintendent.

4. Summer Curriculum Development
Recommendation

Approve the following individuals to develop curriculum for the 2017 summer as listed at the rate of \$30 per hour pending receipt of required paperwork as recommended by the Superintendent:

MS ELA Grade 6	15 hours @ \$30 per hour	Stacy Seger
MS ELA Grade 6	15 hours @ \$30 per hour	Deborah Gelston
Science Grade 3	30 hours @ \$30 per hour	Lauren Campisi

5. Twilight Program Staff Members
Recommendation

Approve the following individuals as Twilight Program staff members for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

English	\$40 per hour	Leonard Puggi
Mathematics	\$40 per hour	Christopher Gassler
Social Studies	\$40 per hour	Erik Dahms
Science	\$40 per hour	Christina Tiesi
Phys Ed/Health	\$40 per hour	Christian Thomas
Special Education	\$40 per hour	Tracey DiCrescenzo
Counselor	\$40 per hour	Keith Controvich
Elective	\$40 per hour	Jessica Marchese
Aide	\$12 per hour	Melissa Gourley
Secretary	\$20 per hour	Theresa Tornatore
Substitute Secretary	\$20 per hour	Patricia Reuter
Administrative Coverage	\$50 per hour	Joseph Visalli; Daniel Antonelli; Joseph Valentino; Marvin Tucker

6. Summer Tutoring at Simmons Elementary School
Recommendation

Grant approval for Lacy Lupi to provide summer tutoring for 16 hours per week for 4 weeks at the instructional rate of \$40 per hour and 1 hour non-instructional rate of \$30 for the 2017 summer pending receipt of required paperwork as recommended by the Superintendent.

7. Make-Up Speech and Language Services
Recommendation

Grant approval for Camille Jennett to conduct make-up speech and language services from the 2016-2017 school year at the rate of \$40 per hour for the 2017 summer pending receipt of required paperwork as recommended by the Superintendent.

8. Co-Curricular Appointments
Recommendation

Approve the following co-curricular appointments for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

Robotics	Jeff Owens/Doug Foglein ½ stipend each
----------	----------------------------------------

Marching Band	David Dashefsky
Fall Cheerleading	Brittany Forgrove
Winter Cheerleading	Brittany Forgrove
MS Cheerleading	Susan Davenport
Class of 2020	Erik Dahms/Chris Gassler ½ stipend each
Class of 2021	Ponce Tinkham/Carol Wright ½ stipend each
Class of 2018	Kelly Citrone/Nancy Kinsley ½ stipend each
Class of 2019	Jeff Owens/Jessica Marchese ½ stipend each
World Languages Club	Sharon Blutinger
Middle School Musical	Brittany Forgrove
Video Club	Mark Zambon
NHS	Darby Malvey
HS Newspaper	Darby Malvey
MS Student Council	Carol Wright/Chris Baker ½ stipend each
HS Student Council	Tracy Moore
MS Grade 8	Lee Henry/Fred Georgette ½ stipend each
SADD	Melissa Gray
HS/MS Yearbook Publication	Erik Dahms/Alyse Johnston ½ stipend each
HS/MS Yearbook Financial	Erik Dahms/Alyse Johnston ½ stipend each
HS Environmental Club	Jeff Owens (pending Recycle Grant funds)
HS/MS Gifted & Talented	Kathryn Hallinan
Renaissance HS	Tracy DiCrescenzo (no stipend - duty)
Renaissance MS	Tisa Riccardi (no stipend - duty)
Stage Lighting/Sound (School Year)	Doug Foglein/Anthony Morgan ½ stipend each (to be paid 6/15)
Junior NHS	Susan Verrico/Lisa Brodack ½ stipend each
HS Art Club	Jessica Marchese
Weight Training (School Year)	Keith Controvich

HIPP Craft Club	Carol Wright (grant funded)
Indoor Track	Chris Baker
Head Boys Basketball	Frank Rago
Assistant Boys Basketball	Frank Venuto
MS Boys Basketball	Noah Schoeler
Cross Country	Robert Cuff
MS Cross Country	Greg Esposito
Head Field Hockey	Michelle Krieger
Assistant Field Hockey	Alicia Higginson
MS Field Hockey	Tracy Moore
Assistant Football	Warren Sharper
Assistant Football	Ponce Tinkham
Assistant Boys Soccer	Doug Foglein
Head Girls Basketball	Tracy Moore
Assistant Girls Basketball	Ponce Tinkham
MS Girls Basketball	Melissa Gourley/Nicole Colamarino ½ stipend each
Head Girls Soccer	Holly Shelson
Assistant Girls Soccer	Valerie Peretti ½ stipend
Head Wrestling	Frank Damminger
Assistant Wrestling	Mike Ahern
MS Soccer Boys	Mark Zambon
MS Soccer Girls	Tisa Riccardi
Head Girls Track	Michael Placko
Golf	Frank Venuto/Ryan Hahn ½ stipend each
Head Softball	Joe Moore
Assistant Softball	Holly Shelson
Middle School Softball	Tracy Moore

9. Volunteers

Recommendation

Approve the following as Volunteers for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

Marching Band	Aaron Shugarts
Golf	Carol Wright
Football	James Tompkins; Brandon Denny
Wrestling	William Sharp; Larry Smashey

10. Morning Supervision

Recommendation

Approve the following individuals for Morning Supervision for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

High School	William Washington; Deborah Gelston
Middle School	Christopher Baker; Leonard Puggi; Robert Cuff

11. Detention Proctors

Recommendation

Approve the following individuals as Detention Proctors for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

High School	Keith Controvich; Mark Zambon
Middle School	Fred Georgette; Lisa Brodack; Christopher Baker

12. Bus Drivers

As a result of the termination of a Bus Driver, we have openings.

Recommendation

Approve the following individuals as full-time Bus Drivers at a salary of \$16 per hour for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent: Amy DiDonato; Maryann Popps.

13. Business Office
As a result of a resignation, we have a need for extra help during the transition.

Recommendation

Approve Donna Lahn to work on an as-needed basis at the rate of \$25 per hour not to exceed 10 hours per week to assist with year-end close-out procedures pending receipt of required paperwork as recommended by the Superintendent.

14. Choir Teacher
As a result of the resignation of Sarah Mickle, we have an opening for Choir Teacher at the High School and Middle School.

Recommendation

Approve Scott Garvin as Choir Teacher for the High School and Middle School at a salary of Step 1 Bachelor's Degree \$48,220 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

- A. Borough of Clayton 2017 Planning Board Minutes
- B. Pascale Sykes - Update
- C. Pascale Sykes - Award Letter

VIII. UNFINISHED BUSINESS

- A. Superintendent's Evaluation

IX. NEW BUSINESS

- A. Board Self Evaluation Review - Attachment IX A
- B. State Aid

X. FINANCIAL REPORTS

- A. Bill Lists - Attachment X A

Recommendation

Approve payment of the following Bill Lists:

June 2017 Cafeteria Bill List	\$72,014.55
June 2017 2nd Bill List	\$308,065.31
June 2017 3rd Bill List	\$228,502.52

July 2017 Bill List	\$318,136.19
---------------------	--------------

B. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

June 15, 2017	\$754,383.93
June 30, 2017	\$604,414.64

XI. VISITORS' REMARKS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XII. EXECUTIVE SESSION

A. Resolution - Attachment XII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2018-0718 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XII. ADJOURNMENT