

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
July 19, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for the June 21, 2016 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Scott Werkheiser
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Transportation Jointures
Recommendation

Approve the following transportation jointures with Delsea for the 2016-2017 school year:

| | | | |
|------|----------------------------|------------|---------|
| SP02 | Yale Cherry Hill/Ellisburg | 2 students | \$4,610 |
| SP04 | Pineland | 1 student | \$1,886 |
| SP07 | Hollydell | 1 student | \$396 |
| SP08 | Archway | 1 student | \$2,926 |
| SP10 | Bankbridge DVC | 1 student | \$1,100 |
| SP11 | Bankbridge Elem | 3 students | \$3,771 |
| SP13 | Shady Lane CDC | 2 students | \$4,694 |
| SP14 | Swedesboro Schools | 5 students | \$5,280 |
| SP16 | YALE Voorhees | 1 student | \$2,640 |

B. Preschool Start Date, Orientation, and Meet & Greet
Recommendation

Approve the following for the 2016-2017 school year:

1. Preschool Orientation Date of September 7, 2016
2. Preschool Family Meet & Greet Date of September 9, 2016
3. Preschool Start Date of September 12, 2016

C. Disposal of Equipment
Recommendation

Approve the disposal of the following at the Elementary School:

1. Brother GX-6500 electric typewriter serial # K26685832
2. Brother EM-530 electric typewriter serial # A48221374, Model BEM-530
3. Canon Laser Class 9000L Super G3 Fax serial #UYS75276
4. Adler Satellite III electric typewriter, serial #350A

D. Home Schooling
Recommendation

Acknowledge homeschooling of Student 24104 and 26087 for the 2016-2017 school year.

- 5,
- E. Clayton Board of Education Insurance Renewal - Attachment III E
Recommendation
Accept the school insurance renewal quote from Haines and Haines/T.C. Irons Agency for the 2016-2017 school year as per the attachment.

 - F. Tuition Contracts
Recommendation
Approve the following tuition contracts for the 2016-2017 school year:
 - a. Extended School Year with Glassboro for Students 28072, 25038, and 28027 in the amount of \$1,200 per student.
 - b. Student 24006 with Yale School Southeast Inc. from July 2016 through June 30, 2017 in the amount of \$72,164.40.
 - c. Student 24150 with YCS-George Washington from July 5, 2016 through June 30, 2017 in the amount of \$57,472.
 - d. Student 1708799 with Pineland from July 6, 2016 through June 30, 2017 in the amount of \$58,896.60.
 - e. Students 29036, 26131, 27000, 23078, and 3003299 with Swedesboro-Woolwich from July 1, 2016 through June 30, 2017 in the amount of \$22,324.80 per student.

 - G. Middle School EXCEL Gifted and Talented Program - Attachment III G
Recommendation
Approve the Middle School EXCEL Gifted and Talented Program.

 - H. Field Trips and Activities - Attachment III H
Recommendation
Approve the field trips and activities as listed on the attachment.

 - I. NJSIAA Membership Resolution - Attachment III I
Recommendation
Adopt the resolution with the NJSIAA for the 2016-2017 school year as per the attachment.

 - J. Resolution for Child Nutrition Funding for Private Schools for the Disabled
Recommendation
Adopt the following Resolution: Whereas, Clayton Public School District, as deemed necessary, sends students to out of district private schools for students with disabilities; and Whereas, Youth Consultation Service, Inc.

operates PSSDs at various locations in NJ; and Whereas, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the NJ Department of Agriculture; and Whereas, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and Whereas, the District does not require YCS to charge District students for the meals being provided. Now, Therefore, be it resolved, as follows: The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

K. GCSSSD Agreements
Recommendation

Approve the agreements with GCSSSD to provide nonpublic nursing Services and remedial services for nonpublic Title I and IDEA students with fees to be paid through the nonpublic grants.

L. Student Handbook/Planner for High School/Middle School - Attachment III L
Recommendation

Approve the student handbook and planner for the High School and Middle School for the 2016-2017 school year.

M. Lease Purchase of Bus
Recommendation

Approve the lease purchase of a 2017 Thomas 35 passenger bus with 4 wheelchairs through H.A. DeHart and Son by HSCES Co-Op Award Bid # 13-05 leased through TD Bank in the amount of \$103,322.05.

N. Cooperative Sports Programs
Recommendation

Approve the following cooperative sports programs with Glassboro for the 2016-2017 school year: Wrestling, Swimming, Golf, Boys & Girls Tennis.

O. IDEA Allocation
Recommendation

Accept the FY 2017 IDEA Preschool and Basic grant awards and grant the administration permission to complete the application as follows: Pre-school \$18,196; Basic \$391,033 (\$338,562 public; \$52,471 nonpublic).

- P. New Video/Picture Release Form - Attachment III P
Recommendation

Approve the new Video/Picture Release Form as per the attachment.

IV. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

- B. Use of Facilities
Recommendation

Grant approval for the 4H Program to use our facilities August 1 through August 5, 2016 pending receipt of appropriate insurance documentation.

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct
Violations; HIB Report - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

- A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment.

- B. Resignation - Attachment VI B
Recommendation

Accept Corey Grisi's resignation from her position as Speech Language Specialist effective September 5, 2016.

- C. Rescind Contract and Replace - Attachment VI C
Recommendation

Rescind the contract for the Interim Superintendent as approved at the June 21, 2016 Board meeting and approve the attached contract with minor language changes per the County Superintendent of Schools.

D. Hiring

1. Security Guards for the Elementary School

Recommendation

- a. Approve Carlos Candelaria as part-time Security Guard at a salary of \$12 per hour for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
- b. Approve William Sharp as full-time Security Guard at a salary of \$20,000 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

2. High School Summer Credit Completion Staff Members

Recommendation

Approve Frank Rago, Deborah Purnell, and Christopher Gassler as staff members for the High School Summer Credit Completion Program at the rate of \$36 per hour for the 2016 summer pending receipt of required paperwork as recommended by the Superintendent.

3. Middle School Summer Enrichment Program Staff Member

Recommendation

Approve Lisa Brodack as a staff member for the Middle School Summer Enrichment Program at the rate of \$36 per hour for instruction and \$27 per hour for preparation for the 2016 summer pending receipt of required paperwork as recommended by the Superintendent.

4. Volunteers for Co-Curricular Programs

Recommendation

Approve the following individuals as volunteers for co-curricular programs for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

| | |
|----------------|-----------------|
| Marching Band: | Aaron Shugarts |
| Cross Country: | Michael Placko |
| MS NHS: | Patricia Reuter |
| Football: | Ryan Caltabiano |

5. Staff Members for Morning Supervision for the High School and Middle School

Recommendation

Approve the following individuals as staff members for morning supervision at the High School and Middle School at the rate of \$27 per hour for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

High School: Bill Washington; Deborah Gelston

Middle School: Christopher Baker; Leonard Puggi;
Robert Cuff; Milton Bowen

6. Detention Proctors for the High School and Middle School

Recommendation

Approve the following individuals as Detention Proctors at the High School and Middle School at the rate of \$27 per hour for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

High School: Keith Controvich; Denise Zambon

Middle School: Fred Georgette; Lisa Brodack

7. Math Teacher for the Middle School

Recommendation

Approve Amy Kohlsaas as Math Teacher at the Middle School at a salary of Step 1 Bachelor's Degree \$47,913 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

8. Learning Disabilities Teacher Consultant

Recommendation

Approve Gabriela Weiss as LDTC at a salary of Step 5 Master's Degree \$51,645 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

9. Substitutes

Recommendation

Approve Donn Lemon as a Substitute Custodian for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

10. Elementary School Teacher
Recommendation

Approve Kaitlyn Greenwood as Elementary School Teacher at a salary of Step 1 Bachelor's Degree \$47,913 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

11. Co-Curricular Appointments
Recommendation

Approve the following co-curricular appointments for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

| | |
|------------------------------|---------------------------------------|
| Robotics | Jeff Owens/Janice Huggins ½ stipend |
| Marching Band | Dave Dashefsky |
| Color Guard | Honey Rogers |
| Fall Cheerleading | Alicia Gravenor |
| Winter Cheerleading | Alicia Gravenor |
| MS Cheerleading | Sue Davenport |
| Class of 2020 | Erik Dahms/Chris Gassler ½ stipend |
| Class of 2017 | Mark Zambon/Denise Zambon ½ stipend |
| Class of 2018 | Kelly Citrone/Nancy Kinsley ½ stipend |
| Class of 2019 | Jeff Owens/Jessica Marchese ½ stipend |
| HS Chorus | Sarah Mickle |
| World Language Club | Sharon Blutinger |
| HS Musical Producer | Sarah Mickle |
| HS Musical Business Director | Rose Gerle |
| MS Musical | Brittany Forgrove |
| Video Club | Mark Zambon |
| NHS | Darby Malvey |
| MS Student Council | Carol Wright/Chris Baker ½ stipend |

| | |
|-------------------------------------|---|
| HS Student Council | Tracy Moore |
| MS Grade 8 | Sue Verrico/Alicia Gravenor ½ stipend |
| SADD | Melissa Gray |
| HS/MS Yearbook Publication | Erik Dahms/Alyse Johnston ½ stipend |
| HS/MS Yearbook Financial | Erik Dahms/Alyse Johnston |
| Environmental Club | Jeff Owens (Pending Recycle Grant Funds) |
| Gifted/Talented HS/MS | Kate Hallinan |
| Stage Lighting/Sound (School Yr) | Doug Foglein/Anthony Morgan ½ stipend to be paid 6/15/17 |
| Junior NHS | Sue Verrico/Lisa Brodack |
| HS Art Club | Jessica Marchese |
| Drama Club | Sarah Mickle |
| Weight Training (School Yr) | Frank Rago/Sarah Campbell ½ stipend |
| Indoor Track | Chris Baker |
| Head Boys Basketball | Frank Rago |
| Cross Country | Jamie Quinn |
| MS Cross Country | Greg Esposito |
| Head Field Hockey | Jennifer Schoepflin |
| Assistant Field Hockey | Michelle Kreiger |
| MS Field Hockey | Tracy Moore |
| Head Football | Marvin Tucker |
| Assistant Football | Ponce Tinkham |
| Head Boys Soccer | Doug Foglein |
| Assistant Boys Soccer | Robert Cuff |
| Head Girls Basketball | Tracy Moore |
| Assistant Girls Basketball | Ponce Tinkham |
| MS Girls Basketball | Melissa Gourley/Nicole Colamarino ½ stipend |

| | |
|------------------------|---|
| Head Girls Soccer | Chris Baker |
| Assistant Girls Soccer | Denise Calore/Holly Shelson 1/2 stipend |
| MS Boys Soccer | Mark Zambon |
| MS Girls Soccer | Tisa Riccardi |
| Head Girls Track | Mike Placko |
| Golf | Frank Venuto/Ryan Hahn ½ stipend |
| Head Softball | Joe Moore |
| Assistant Softball | Holly Shelson |
| Clipperettes | Rebecca Shugarts |
| Assistant Football | Beau Bell |

VII. COMMUNICATIONS

- A. Gloucester County Office of Education Interim Superintendent Approval - Attachment VII A
- B. School Ethics Commission Board Member Voting Conflict - Attachment VII B

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. PAC Facilities Request - Attachment IX A

X. FINANCIAL REPORTS

- A. Bill Lists - Attachment X A
Recommendation

Approve payment of the following Bill Lists:

1. 2nd Bill List June 2016 in the amount of \$656,463.60
2. 2nd Capital Projects Bill List June 2016 in the amount of \$485,384.20
3. Cafeteria Bill List June 2016 in the amount of \$44,599.85
4. July 2016 Bill List in the amount of \$388,905.88

B. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

| | | |
|---------------|----------------|--------------|
| June 15, 2016 | Payroll/Agency | \$754,238.65 |
| June 30, 2016 | Payroll/Agency | \$586,720.73 |

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2016-0719 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT