

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Develop a 3-year District strategic plan by June 2018.
- 2) To apply and submit an application for Green Sustainability by June 2018 and work towards certification by January 2019.
- 3) Develop an evaluation tool to accurately assess the resources that support implementation of our District curriculum by June 2018.
- 4) Create and develop opportunities for adult programming throughout the 2017-2018 school year.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
August 15, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of the July 18, 2017 Meeting Minutes - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum	Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser
Finance/Facilities	Ron Durham (Chair); Scott Werkheiser; Milton Reuter
Policy	Paul Connell (Chair); Stacey Weinert; Robin Roche
Executive	Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS: Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

- A. Field Trips and Activities - Attachment III A
Recommendation

Approve the field trips and activities as listed on the attachment.

- B. High School and Middle School Discipline Actions Guidelines for 2017-2018 -
Attachment III B
Recommendation

Approve the High School and Middle School Discipline Action Guidelines for the 2017-2018 school year as per the attachment.

- C. Mentoring Plan - Attachment III C
Recommendation

Approve the Mentoring Plan for the 2017-2018 school year as per the attachment.

- D. Disposal of Equipment
Recommendation

Grant permission for the disposal of the following items: 12 old band uniforms; 8 pieces of old band equipment; 3 damaged cabinets; 1 old wrestling mat.

- E. GCSSSD Behavioral Team
Recommendation

Approve a one-year contract with GCSSSD for services provided by the Behavioral Inclusion Team for the 2017-2018 school year; services to be divided among implementation sites totaling 6 days per week at \$515 per day for 216 days at an annual rate of \$111,240 funded through Pascale Sykes.

- F. Simmons Elementary School Student Handbook - Attachment III F
Recommendation

Approve the Student Handbook for Simmons Elementary School for the 2017-2018 school year.

- G. Investors' Bank Grant
Recommendation

Grant the administration permission to apply for a \$1,000 grant from Investors' Bank to support the Child Connection Center's School Backpack Initiative which provides a backpack full of school supplies for CCC families.

- H. Services Agreement with Education, Inc.
Recommendation

Approve Education, Inc. to provide homebound instruction services at the rate of \$44 per hour for the 2017-2018 school year.

- I. Homebound Instruction
Recommendation
Grant approval of homebound instruction for Student 19241 beginning May 10, 2017 for the remainder of the 2016-2017 school year with Education, Inc. providing the service at the rate of \$44 per hour.
- J. Services Agreement with Community Options, Inc.
Recommendation
Approve the services agreement with Community Options, Inc. for Student 5402099 for the 2017-2018 school year at the rate of \$53 per hour for 2 ½ hours per day 3 days per week.
- K. Tuition Contracts - GCSSSD ESY Program
Recommendation
Approve the tuition contracts with GCSSSD for the 2017-2018 Extended School Year Program for the following students at a cost of \$4,140 per student: Student 25139; 29030, 1701099, 27028, 25053, 21007, 2419299, 27018, 24068.
- L. Contract - GCSSSD One:One Aide for ESY Program
Recommendation
Approve the contract with GCSSSD for the 2017-2018 Extended School Year Program for a one:one aide for Student 25139 at a cost of \$3,400.
- M. Tuition Contract - YALE
Recommendation
Approve the tuition contract with YALE for Student 3003299 for the 2017-2018 school year and extended school year in the amount of \$74,896.50.
- N. Tuition Contracts - Glassboro ESY Program
Recommendation
Approve the tuition contracts with Glassboro for Student 28027, 2908599, and 25154 for the 2017-2018 extended school year in the amount of \$1,500 per student.
- O. Revision of 2017-2018 Preschool Expansion Grant Budget
Recommendation
Approve the revised 2017-2018 Preschool Expansion Grant Budget which has been revised to allocate for the 2016-2017 carryover in the amount of \$50,642.

P. LEAD Program for Simmons Elementary School - Attachment III P
Recommendation

Grant approval for the Clayton Police Department to provide the LEAD Program to 5th grade Simmons Elementary School students for the 2017-2018 school year as per the attachment.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Resignations - Attachment VI A
Recommendation

Accept the following resignations:

Jennifer Schoepflin	From her position as Elementary School Teacher effective August 1, 2017
Rebecca Shugarts	From her position as Program Coordinator for the 21st CCLC effective August 4, 2017
Elaine Johnson	From her position as part-time Custodian effective August 31, 2017

B. Course Enrollment/Tuition Reimbursement
Recommendation

Approve the following requests for course enrollment for the fall 2017 semester in accordance with the Clayton Education Association negotiated agreement:

Nicole Colamarino (T)	Rowan; "Curriculum Evaluation"	\$2025.
Taryn Simmons (T)	Fairleigh Dickinson; "Foundations in Reading 1"	\$2241.

C. Workshop Attendance - Attachment VI C
Recommendation

Approve attendance at workshops as per the attachment provided.

D. Salary Adjustments
Recommendation

Approve the hourly rates for the following bus drivers beginning September 1, 2017 for the 2017-2018 school year to place our pay rates in line with our neighboring districts:

Terrance Cullin	\$18.17
Hope Millward	\$17.89
Joanne Wiese	\$22.75
Delores McCants	\$17.54
Wanda Cruz	\$20.87

E. Leave of Absence
Recommendation

Approve a request from Employee #6600 for a leave of absence beginning August 31, 2017 through December 7, 2017 under the NJ Family Leave Act per the Clayton Education Association Agreement and FMLA.

F. Hiring

1. Elementary School Teachers

- a. Due to a leave of absence, we have an opening for Elementary School Teacher.

Recommendation

Approve Dena Sweeney as Replacement Teacher for Elementary School at a salary of Step 1 Bachelor's Degree \$48,220 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

- b. As a result of the resignation of Jennifer Schoepflin, we have an opening for Elementary School Teacher.

Recommendation

Approve Stephanie Quigley as Elementary School Teacher at a salary of Step 1 Bachelor's Degree \$48,220 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Music Teacher

As a result of the resignation of Jamie Longacre, we have an opening for Music Teacher at the Elementary School.

Recommendation

Approve Rachel Kopania as Music Teacher at the Elementary School at a salary of Step 1 Bachelor’s Degree \$48,220 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

3. School Nurse for the Summer Kindergarten Transition Program

Recommendation

Grant approval for Julie Kosylo to work as a School Nurse for the remainder of the Summer Kindergarten Transition Program (July 31, 2017 through August 3, 2017) pending receipt of required paperwork as recommended by the Superintendent.

4. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

HS Science Department Chairperson	Susan Davenport
Girls Assistant Soccer Coach	Christina Ginesi (shared with Valarie Peretti; ½ stipend each)
Assistant Boys Soccer Coach	Erik Dahms
Head Boys Soccer Coach	Douglas Foglein

5. Summer Benchmark Assessment Development

Recommendation

Approve Sharon Blutinger for summer benchmark assessment development for Spanish I - IV at the rate of \$30 per hour (four hours per test; two tests per course) for the 2017 summer pending receipt of required paperwork as recommended by the Superintendent.

6. Secretary to the School Business Administrator/Board Secretary

As a result of the resignation of Donna Lahn, we have an opening for Secretary to the School Business Administrator/Board Secretary.

Recommendation

Approve Barbara Zanghi as Secretary to the School Business Administrator/Board Secretary at a salary of \$44,000 prorated for the 2017-2018 school year beginning August 16, 2017 pending receipt of required paperwork as recommended by the Superintendent.

7. Full-Time Custodian
Recommendation

Approve Balbina Ramirez as full-time Custodian at a salary of \$25,500 prorated for the 2017-2018 school year beginning September 1, 2017 pending receipt of required paperwork as recommended by the Superintendent.

8. Interim Child Study Team Supervisor
Recommendation

Approve Tamar Shelov as Interim Child Study Team Supervisor at the rate of \$500 per day not to exceed 4 days per week for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

9. School Social Worker

As a result of the resignation of Terra Madden, we have an opening for School Social Worker.

Recommendation

Approve Andrea Tartaglia as School Social Worker at a salary of Step 6 Master's Degree plus 15 credits \$55,869 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

10. Stage Crew Students
Recommendation

Approve the following students for Stage Crew for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent; rate to be determined:

Sami Sastre	Immar Sorta
Hannah Sylvester	Samantha Tiedman
Jaiquon Walker	Madison Laganella
Dawn Foglein	Kimberly Moss
Rebecca Ballier	Mikyla Baird
Blessing Awogbamila	Breanna Auch

11. Twilight Program
Recommendation

Approve Frank Venuto as an additional teacher for the Twilight Program for the 2017-2018 school year at the rate of \$40 per hour pending receipt of required paperwork as recommended by the Superintendent.

12. Full-Time Nurse
Recommendation

Approve Julie Kosylo as full-time nurse at the Elementary School at a salary of Step 9 Bachelor's Degree \$54,224 for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent; funded through the Preschool Expansion Grant.

VII. COMMUNICATIONS

- A. Letter from Senator Sweeney - Attachment VII A

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation

Approve the June 30, 2017 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation

Approve the June 30, 2017 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation

Approve the Appropriations and Revenue adjustments.

- D. Bill Lists - Attachment X D
Recommendation

Approve payment of the Bill Lists as follows:

July 2017 Second Bill List	\$54,022.99
August 2017 Bill List	\$506,562.95

E. Certifications

1. Board Secretary's Report June 2017: In accordance with 18A:17-36 and 18A:17-9 for the month June 2017, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report June 2017: The June 2017 Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

July 14, 2017	\$142,361.25
July 28, 2017	\$157,861.98

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Resolution - Attachment XII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2018-0815 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIII. ADJOURNMENT