

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
August 16, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for the July 19, 2016, July 20, 2016, August 2, 2016, August 3, 2016, and August 4, 2016 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
  
- B. Reports from the Standing Committees/Ad Hoc Committees
  - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Scott Werkheiser
  - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
  - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
  - 4. Negotiations: Ron Durham, Paul Connell
  - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

## VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

### III. SCHOOL BUSINESS

#### A. Out of District Placements

##### Recommendation

1. Approve out of district placement for Student 25053 at GCSSSD Bankbridge Elementary for the 2016-2017 school year.
2. Approve the continuance of out of district placement for Student 2908499 at Bancroft Early Education Center for the 2016-2017 school year with extended school year.
3. Approve out of district placement for Student 29020 at Glassboro Public Schools for the 2016-2017 school year.
4. Approve out of district placement for Student 24150 at Archway for the 2016-2017 school year.

#### B. Service Proposals

##### Recommendation

1. Approve the service proposal with GCSSSD to provide educational consultation (behavior) services 2 days per week for 72 days at a rate of \$654 per day (total \$47,088) for the 2016-2017 school year.
2. Approve the service proposal with GCSSSD to provide occupational therapy services 5 ½ hours per month for 55 hours at the rate of \$83 per hour (total \$4,565) for the 2016-2017 school year for our nonpublic schools.
3. Approve the service proposal with Eastern Rehabilitation Associates to provide the District with physical therapy services at the rate of \$67.50 per hour; occupational therapy services at the rate of \$67.50 per hour; and speech language pathologist services at the rate of \$70 per hour for the 2016-2017 school year.
4. Approve the service proposal with GCSSSD to provide IDEA nonpublic services for the 2016-2017 school year in the amount of \$59,420 to include teacher assistants, speech, occupational therapy, and physical therapy as necessary.

C. Tuition Contracts  
Recommendation

1. Approve a tuition contract with St. John of God Community Services Here We Grow Learning Center for Student 29020 beginning July 5, 2016 through August 16, 2016 at the rate of \$238.39 per day and \$145 per day for a one on one assistant.
2. Approve a tuition contract with YALE School for Student 26022 beginning July 5, 2016 for the 2016-2017 school year which includes extended school year and extraordinary services at a cost of \$56,227.50.
3. Approve a tuition contract with YALE School for Student 2110999 beginning July 5, 2016 for the 2016-2017 school year at a cost of \$63,054.60.
4. Approve a tuition contract with YCS-George Washington School for Student 24150 beginning July 8, 2016 for the 2016-2017 school year at a cost of \$57,472.
5. Approve tuition contracts with GCSSSD for the 2016-2017 extended school year for tuition and one on one aides in the amount of \$4,060 per student for tuition and \$3,300 per student for one on one aide as follows: Student 25139 (tuition and one on one aide); Student 21007 (tuition); Student 27018 (tuition and one on one aide); Student 29030 (tuition).
6. Approve a tuition contract for Student 26000 at Hollydell in the amount of \$2,389.50 for the 2016-2017 extended school year.

D. Transportation Jointure  
Recommendation

Approve a transportation jointure with Glassboro Public Schools to transport 1 student to Simmons Elementary School on Route CE03 at a cost of \$2,431.

E. Field Trips and Activities - Attachment III E  
Recommendation

Approve the field trips and activities as listed on the attachment.

F. Permission to Offer Letters of Intent  
Recommendation

Grant the Superintendent permission to be able to offer letters of intent to hire pending Board of Education approval and required paperwork.

- G. Instructional Improvement System (IIS) Grant  
Recommendation  
Grant approval to accept the Instructional Improvement System Grant Award 2016 for the amount of \$6,654 to be used to support the development of standards-based assessments in the EdConnectNJ system.

- H. Transportation Shared Services Agreement - Attachment III H  
Recommendation
1. Approve the transportation shared services agreement for repair/maintenance of bus fleet for the 2016-2017 school year as per the attachment.
  2. Approve the transportation shared services agreement for transportation coordinator services for the 2016-2017 school year as per the attachment.

IV. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment IV A  
Recommendation  
Accept the report.

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report - None

VI. PERSONNEL

- A. Workshop Attendance - Attachment VI A  
Recommendation  
Approve attendance at workshops as per the attachment.
- B. Resignations - Attachment VI B  
Recommendation
1. Accept Milton Bowen's resignation from his position as Small Group Instructor effective July 25, 2016.
  2. Accept Briean Madden's resignation from her position as Literacy Specialist/Early Childhood Supervisor effective August 31, 2016.
  3. Accept Gary Hartley's resignation from his position as Security Guard/Truancy Court Representative at the High School and Middle School effective August 5, 2016.

C. Co-Curricular Resignations - Attachment VI C

Recommendation

1. Accept Honey Rogers' resignation from her co-curricular position of Color Guard Instructor for the 2016-2017 school year.
2. Accept Alicia Gravenor's resignation from her co-curricular positions of Fall and Winter Cheerleading Coach and 8th Grade Co-Advisor for the 2016-2017 school year.

D. Course Enrollment/Tuition Reimbursement

Recommendation

1. Grant approval for Jamie Quinn (tenured) to enroll in "Research Seminar in Special Education" at Rowan University for the fall 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,462.70.
2. Grant approval for Elizabeth Winterburn (non-tenured) to enroll in "Administrative Internship" at Wilmington University for the fall 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,584.25.
3. Grant approval for Darby Malvey (non-tenured) to enroll in "Management and Field Experience of School Librarians" at Rutgers University for the fall 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,584.25.

E. Hiring

1. Math Teacher for High School and Middle School

Recommendation

Approve Noah Schoeler as Math Teacher for the High School and Middle School at a salary of Step 1 Bachelor's Degree \$47,913 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Assistant Principal for Simmons Elementary School  
Recommendation  
Approve Alicia Gravenor as Elementary School Assistant Principal at a salary of \$72,500 prorated for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
3. Part-Time Music Teacher for Simmons Elementary School  
Recommendation  
Approve Jamie Longacre as part-time Elementary Music Teacher at a salary of two-thirds of Step 1 Bachelor's Degree \$32,102 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
4. Learning Disabilities Teacher Consultant  
Recommendation  
Approve Susan Redfield as LDTC at a salary of Step 1 Master's Degree plus 30 credits \$52,305 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
5. ESL Teacher  
Recommendation  
Approve Jessica Vant as ESL Teacher at a salary of Step 4 Master's Degree \$51,645 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
6. ESY and BSI Enrichment Program Substitute  
Recommendation  
Approve Cherrie Ligameri as a substitute for the ESY and BSI Enrichment Programs for the 2016 summer pending receipt of required paperwork as recommended by the Superintendent.
7. Homebound Instructors  
Recommendation  
Approve Cherrie Ligameri as a Homebound Instructor for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

8. Substitutes  
Recommendation  
Approve the following individuals as substitutes for the District for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:  
Substitute School Nurse: Simonetta Tucker  
Substitute Custodian: Kallie Latona
9. Part-Time Custodian  
Recommendation  
Approve Laurie Spinner as part-time custodian at a salary of \$8.38 per hour 4 hours per day 5 days per week for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
10. Co-Curricular Appointments  
Recommendation  
Approve Brittany Forgrove as Fall and Winter Cheerleading Coach for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.
11. Twilight Program Staff Members  
Recommendation  
Approve the following individuals as staff members for the High School and Middle School Twilight Program for the 2106-2017 school year at the contracted rates not to exceed 16 hours per week pending receipt of required paperwork as recommended by the Superintendent:  
Certificated Staff: English - Leonard Puggi  
Math - Christopher Gassler  
Social Studies - Erik Dahms  
Science - Christina Tiesi  
Phys. Ed./Health - Christian Thomas  
Elective - Jessica Marchese  
Special Ed - Tracey DiCrescenzo  
Substitute Teacher - Frank Venuto

Support Staff: Secretary - Theresa Tornatore

Administrative: Nick Koutsogiannis, Joseph Visalli,  
Daniel Antonelli, Joseph Valentino,  
Marvin Tucker

12. English/Language Arts Teacher for Middle School  
Recommendation

Approve Christine Pancoast as English/Language Arts Teacher for Middle School at a salary of Step 7 Master's Degree \$53,311 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. NJSBA October Workshops

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A  
Recommendation

Approve the June 30, 2016 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment X B  
Recommendation

Approve the June 30, 2016 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment X C  
Recommendation

Approve the June 2016 Appropriations and Revenue Adjustments.



D. Bill Lists - Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. 2nd Bill List for July 2016 in the amount of \$564,815.50
2. Capital Projects Bill List for July 2016 in the amount of \$1,117,222.66
3. Bill List for August 2016 in the amount of \$525,535.49
4. Capital Projects Bill List for August 2016 in the amount of \$910,561.09

E. Certifications

1. Board Secretary's Report June 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of June 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report June 2016: The June 2016 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports

Recommendation

Approve the Payroll Reports as follows:

July 15, 2016	Payroll/Agency	\$153,958.10
July 29, 2016	Payroll/Agency	\$189,593.38

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0816 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT