

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- * To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- * To increase community outreach and improve communication to allow for a successful student-centered environment
- * To prepare and plan for a public referendum to fund facility maintenance and/or additions

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
August 18, 2015 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the July 21, 2015 Meeting
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees and Ad Hoc Committees
 - 1. Curriculum and Instruction: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
 - 2. Finance and Facilities: Milton Reuter (Chair); Ron Durham; Jeff Radio
 - 3. Policy and Legislation: Edwardo Rojas (Chair); Dawn Milligan
 - 4. Executive: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during Visitors' Remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

III. SCHOOL BUSINESS

A. Field Trips and Activities - Attachment III A Recommendation

Approve the field trips and activities as listed on the attachment.

B. Out of District Placement Recommendation

Approve out of district placement for Student 23157 at GCSSSD Bankbridge Elementary for the 2015-2016 school year.

C. Job Descriptions - Attachment III C Recommendation

1. Approve the job description for the Program Coordinator for the 21st Century Community Learning Center as per the attachment.
2. Approve the job description for the Master Teacher for Early Childhood as per the attachment.

D. Qualified Purchasing Agent/Bid Threshold Resolution Recommendation

Adopt the following Resolution: WHEREAS, Frances Adler, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate; WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000; NOW, THEREFORE BE IT RESOLVED that the Clayton Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Frances Adler to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- E. Gloucester County Consortium Employee Assistance Program Services
Recommendation
Approve the agreement with the Gloucester County Consortium to provide employee assistance program services for 30 employees at a cost of \$30 per person for the 2015-2016 school year.
- F. GCSSSD Service Proposals
Recommendation
1. Approve educational services consultation for Student 5402099 through GCSSSD Cress for up to 4 hours per month for 48 hours total at a cost of \$111 per hour (Total \$5,328) for the 2015-2016 school year.
 2. Approve initial services assessment for Student 27018 through GCSSSD Cress/Autism Services for 1 assessment at a cost of \$697 for the 2015-2016 school year.
- G. Tuition Contract
Recommendation
1. Approve a tuition contract with Swedesboro-Woolwich School District for Student 29036, Student 26131, Student 27000, and Student 23078 for the 2015-2016 school year at a cost of \$22,324.80 per student.
 2. Approve a tuition contract with Kingsway Learning Center for Student 52016 for the 2015-2016 school year at a cost of \$44,530.50.
 3. **Approve a tuition contract with Creative Achievement Academy for Student 54024 for the 2015-2016 school year at a cost of \$47,700.**
- H. NJSBAIG Resolution Indemnity and Trust Renewal Agreement and Resolution to Join - Attachment III H
Recommendation
Adopt the NJSBAIG Resolution Indemnity and Trust Renewal Agreement and Resolution to Join as per the attachment.

- I. Senior Privilege
Recommendation
Grant senior privilege to Student 16233 for the 2015-2016 school year; the student will be responsible for transportation.

- J. NJSBAIG Application for 2015 Safety Grant Program
Recommendation
Grant permission for the administration to apply for the 2015 Safety Grant Program through NJSBAIG.

- H. Eastern Rehabilitation Services for OT/PT
Recommendation
Approve the Therapy Services Agreement with Eastern Rehabilitation Services for OT and PT Services at the rate of \$67.50 per hour for the 2015-2016 school year.**

- I. Kennedy Health
Recommendation
Approve the agreement for Substance Abuse Screening with Kennedy Health for the 2015-2016 school year. Rates per schedule.
Attachment III I.**

- J. Change Orders - Bond Referendum
Recommendation
Approve the following change orders
A. Janney Electric - (-\$7910) - New Contract Total \$288,890.00
B. SJTP - Gym Floor - \$17,837 - New Contract Total - \$133,574.25.**

- K. Non-Public Nursing Services Agreement
Recommendation
Approve the Nonpublic Nursing Services Agreement with Gloucester County Special Services School District for the 2015-2016 School Year.**

- IV. BUILDINGS AND GROUNDS
 - A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation
Accept the report.

V. SCHOOL SAFETY AND SECURITY

VI. PERSONNEL

A. Resignation - Attachment VI A

Marisol Howard is resigning from her position as Teacher effective August 31, 2015.

Recommendation

Accept resignation.

B. Leave of Absence - Attachment VI B

Recommendation

Approve an extension for Denise Cliver to her leave of absence through September 2015.

C. Workshops - Attachment VI C

Recommendation

Approve attendance at workshops as per the attachment.

D. Course Enrollment/Tuition Reimbursement

Recommendation

Approve Elizabeth Winterburn's request to enroll in "Developing Methods and Assessment in Early Childhood Education" for the fall 2015 semester at Rider University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$2,230.

E. Hiring

1. Middle School Teacher of English/Language Arts

Recommendation

Approve Brian Egan as Middle School Teacher of English/Language Arts at a salary of Step 1 Bachelor's Degree \$47,913 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Family Friendly Center Coordinator

Recommendation

Approve Charles Lezenby as Family Friendly Center Coordinator

at a salary of \$12,000 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. School Counselor for Maternity Leave Replacement
Recommendation

Approve Lisa Atanasio as School Counselor to cover for a maternity leave from September 2, 2015 through December 11, 2015 at a salary of \$90 per day 5 days per week pending receipt of required paperwork as recommended by the Superintendent.

4. Middle School Teacher of Mathematics
Recommendation

Approve Holly Shelson as Teacher of Mathematics at the Middle School at a salary of Step 1 Bachelor's Degree \$47,913 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Substitute Custodian
Recommendation

Approve Jeffrey Buonadonna as Substitute Custodian for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Basic Skills Teacher at the Elementary School
Recommendation

Approve Alicia Higginson as Basic Skills Teacher at the Elementary School at a salary of Step 1 Bachelor's Degree \$47,913 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

7. Elementary School Teacher
Recommendation

Approve April Potts-Eubanks as Elementary School Teacher at a salary of Step 8 Master's Degree \$54,982 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

8. Elementary School Principal

Recommendation

Approve Scott Uribe as Elementary School Principal at a salary of \$98,400 pro-rated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

9. Aides

Recommendation

1. Approve Julia Lomax as Cafeteria/Playground Aide at the Elementary School at a salary of \$15.61 per hour not to exceed 29 ³/₄ hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
2. Approve Suzanne Hevelow as Cafeteria/Playground Aide at the Elementary School at a salary of \$16.55 per hour not to exceed 29 ³/₄ hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

10. Part-Time Nurse

Recommendation

Approve Gabrielle Leone as part-time Nurse at Simmons Elementary School at a salary of \$25,000 per year for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

11. Security Guard - Simmons Elementary

Recommendation

Approve Nathaniel Bryant as the Security Guard for Simmons Elementary School for the 2015-2016 School Year at an annual salary of \$20,000 (10 months).

12. Twilight Program Staff

Recommendation

- A. Approve Debbie Gelston (English) as Twilight Program Teacher for the 2015-2016 school year at the rate of \$36 per hour, not to exceed 16 hours per week.**

B. Approve Frank Venuto as a Substitute Teacher for the Twilight Program for the 2015-2016 school year. Pay in accordance with the Clayton Education Agreement.

13. Program Coordinator - 21st Century Community Learning Center Recommendation

Approve Grace Connor as the Program Coordinator for the 2015-2016 School Year at an annual salary of \$50,000 pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Payroll and Payroll Agency Reports
Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

July 15, 2015	Payroll \$72,964.21; Agency \$52,942.98
July 30, 2015	Payroll \$102,026.94; Agency \$65,555.68

B. Bill Lists - Attachment X B
Recommendation

1. Approve payment of the 2nd July 2015 Capital Projects Bill List in the amount of \$22,178.98.
2. Approve payment of the 2nd July 2015 Bill List in the amount of \$70,978.27.
3. Approve payment of the August 2015 Cafeteria Bill List in the amount of \$950.
4. Approve payment of the August 2015 Bill List in the amount of \$497,595.86.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0818 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less.

XIII. ADJOURNMENT