

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety/Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
August 27, 2019 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Robin Roche, April Ward
- D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
  
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Robin Roche (Chair), Jeremiah Long, Megan Colon
Finance/Facilities	Ron Durham (Chair), Robin Roche
Policy	Anthony Grafton (Chair), April Ward, Steven Awalt
Negotiations (Ad-Hoc)	Ron Durham (Chair), Steven Awalt, Paul Connell
Executive	Robin Roche, Ron Durham, Anthony Grafton, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Handbooks - Attachment IV A

Recommendation

Approve the following handbooks for the 2019-2020 school year:

ES Parent/Student HIB Handbook	ES Student Handbook
Preschool Handbook	HS/MS Student Agenda Book

B. NJSIAA - Attachment IV B

Recommendation

Adopt the attached resolution for the NJSIAA for the 2019-2020 Membership.

C. Fieldwork/Field Experience/Thesis Research Study

Recommendation

Approve the following Fieldwork/Field Experience placements for the 2019-2020 school year:

Kathleen McKeown	Stockton	Fieldwork with Kathryn Rojas at the Elementary School
Camryn Manero	RCGC	Field Experience with Jamie Eddis at the Elementary School
Paige Walsh	RCGC	Field Experience with Christina Amidon at the Elementary School
Kaitlyn Greenwood	Rowan	Master's Research Study "Using Families' Funds of Knowledge in Literacy to Enhance Family-School Relationships"

D. Home Schooling

Recommendation

Acknowledge home schooling of the following students for the 2019-2020 school Year: Student 31040; Student 28019; Student 23178

E. Clayton High School Profile - Attachment IV E

Recommendation

Approve the 2019-2020 Clayton High School Profile.

F. Field Trips and Activities - Attachment IV F

Recommendation

Approve the field trips and activities as listed on the attachment.

G. Professional Services and Agreements  
Recommendation

Approve the renewal of the following for the 2019-2020 school year:

School District Physician: Dr. Gartland	Solicitor: Parker McCay PA
Auditor: Bowman and Company	Bond Council: McManimon, Scotland, and Bauman
Architect: Garrison	Insurance Broker: Integrity
Evaluation Services: Linchpin Solutions LLC	Behavior Consultants: Brett DiNovi and Associates
Student Drug Screening: Jefferson Health	Food Service Management: Nutri-Serve
Speech and Learning Evaluation in Turkish: ARG LLC	Paraprofessional and Sub Staff: Insight
Physical/Occupational/Speech Therapy: Eastern Rehabilitation	

H. Memorandum of Agreement Between AtlantiCare Foundation Inc. and Clayton High School - Attachment IV H  
Recommendation

Approve the Memorandum of Agreement between AtlantiCare Foundation Inc. and Clayton High School.

I. Out of District Placement  
Recommendation

Approve out of district placement for Student 2116899 at Brookfield Academy for the 2019-2020 school year.

J. Transportation Agreement with Archway for 1:1 Bus Aides  
Recommendation

Approve the agreement with Archway for Archway to provide 1:1 Bus Aides for the following students for the 2019-2020 school year at the per diem rate of \$48.50 (Total \$26,190): Student 33039; Student 2221999; Student 27612.

K. Gloucester County Consortium Employee Assistance Program Agreement - Attachment VI K  
Recommendation

Approve the agreement with the Gloucester County Consortium for the Employee Assistance Program for the 2019-2020 school year at the rate of \$31.50 per covered employee.

L. Tuition Contracts  
Recommendation

Approve the following tuition contracts for the 2019-2020 school year:

Student 23078	Clearview	ESY \$2,000; School Year \$24,000
Student 5402099	Abilities Solutions	\$148.50 per day
Student 2224999	Creative Achievement	ESY \$7965; School Year \$53,100
Student 29020	LARC School	ESY \$8,139.30; School Year \$56,975.10
Student 1708799	Pineland	School Year \$54,360
Student 27612	Archway	School Year \$51,456.30; 1:1 Aide \$29,960
Student 25053	Archway	School Year \$51,456.30
Student 24150	Archway	School Year \$51,456.30
Student 2221999	Archway	School Year \$51,456.30
Student 2310799	Archway	School Year \$43,281
Student 26123	Archway	School Year \$43,281
Student 22158	Archway	School Year \$43,281
Student 2207999	Archway	School Year \$51,456.30
Student 3003299	Yale	ESY \$11,369.70; School Year \$68,218.20
Student 24006	Yale	ESY \$11,369.70; School Year \$68,218.20
Student 26022	Yale	ESY \$9,343.50; School Year \$56,061
Student 3012099	Archway	ESY \$8,175.30; School Year \$43,281

M. GCSSSD One:One Teacher Assistant Agreement for Extended School Year  
Recommendation

Approve the agreement with GCSSSD for One:One Teacher Assistants for Extended School Year for the 2019-2020 School Year in the amount of \$3,550 for the following students: Student 2814499; 2914199; 31056

N. Service Agreement with CM3  
Recommendation

Approve the Service Agreement with CM3 for the 2019-2020 school year in the amount of \$8,862.

O. Schools Health Insurance Fund Wellness Grant Program  
Recommendation

Grant the administration permission to apply for the Schools Health Insurance Fund Wellness Grant Program and accept the grant for the 2019-2020 school year in the amount of \$2,300.

P. Joint Transportation Agreements  
Recommendation

Approve the following Joint Transportation Agreements for the 2019-2020 school year:

Clayton as Host	Woodbury Heights	Clifford School	2 host students; 1 joiner student	\$2,692.80
Clayton as Host	Franklin	Yale SE	2 host students; 1 joiner student	\$23,100
Clayton as Joiner	Delsea	Abilities Center	5 host students; 1 joiner student	\$15,510
Clayton as Joiner	Delsea	Yale Cherry Hill	5 host students; 1 joiner student	\$21,714
Clayton as Joiner	Delsea	Pinelands	5 host students; 1 joiner student	\$14,735
Clayton as Joiner	Delsea	Bankbridge	5 host students; 1 joiner student	\$34,743
Clayton as Joiner	Delsea	Archway	2 host students; 4 joiner students	\$65,764
Clayton as Joiner	Delsea	First Student Services	1 host student; 1 joiner student	\$38,051
Clayton as Joiner	Delsea	Archway	1 host student; 4 joiner students	\$78,916
Clayton as Joiner	Delsea	Bankbridge Development	7 host students; 2 joiner students	\$24,816
Clayton as Joiner	Delsea	Bankbridge Elementary	2 host students; 5 joiner students	\$67,800
Clayton as Joiner	Delsea	Bancroft Cherry Hill	1 host student; 1 joiner student	\$41,877
Clayton as Joiner	Delsea	LARC	3 host students; 1 joiner student	\$23,730

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A  
Recommendation

Approve the report.

B. Use of Facilities  
Recommendation

Grant approval of the following requests for use of facilities pending receipt of required insurance documentation:

Child Evangelism Fellowship Club	To use the Elementary Music Room for a Good News Club for the 2019-2020 school year
Clayton Youth Cheer	To use the High School Auxiliary Gym 2 days per week

VI. SCHOOL SAFETY AND SECURITY

A. Report on HIB Investigations, Trainings, and Programs for the 2018-2019 Reporting Period January 1, 2019 through June 30, 2019 - Attachment VI A  
Recommendation

Approve the report.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A  
Recommendation

Approve attendance at workshops as per the attachment.

B. Resignations  
Recommendation

Accept the following resignations:

Kristine Raymer	From her position as School Psychologist effective 8-2-2019
Steven Nicolosi	From his position as Health/Physical Education Teacher effective 7-19-2019
Barbara Devine	From her position as Preschool Master Teacher effective 7-29-2019
Michael Falzarano	From his position as Custodian effective 9-5-2019
Patricia Richmond	From her position as ParaProfessional effective immediately

C. Course Enrollment/Tuition Reimbursement  
Recommendation

Approve the following requests for course enrollment and tuition reimbursement; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement:

Tisa Riccardi (NT)	Course Enroll.	“Supervisory Leadership: Staff Selection, Approval, & Renewal” at Wilmington fall 2019 semester	Not to exceed \$1,489
Alyse Johnston (T)	Course Enroll.	“Curriculum Evaluation” at Rowan fall 2019 semester	Not to exceed \$2,055
Susan Taney (NT)	Course Enroll.	“Curriculum Evaluation” at Rowan fall 2019 semester	Not to exceed \$2,055
Taryn Simmons (NT)	Tuition Reimb.	“Supervised Practicum in Reading” at Fairleigh Dickinson summer 2019 semester	Not to exceed \$2,289
Kaitlyn Greenwood (NT)	Course Enroll.	“Reading Research Seminar” at Rowan fall 2019 semester	Not to exceed \$2,301
Elizabeth Winterburn (T)	Course Enroll.	“School Leadership Theory and Practice” at Wilmington fall 2019 semester	Not to exceed \$2,106
Brittany Forgrove (T)	Course Enroll.	“Teacher Research” at Cabrini fall 2019 semester	\$2,100

D. Leave of Absence Recommendation

Approve the following requests for leaves of absence:

Employee #7002	11-18-2019 through 4-14-2020
Employee # 7117	9-3-2019 through mid-December 2019
Employee #4077	8-28-2019 through 9-26-2019

E. Volunteers Recommendation

Approve the following individuals as Volunteers for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent:

Golf: Carol Wright	Wrestling: William Sharp
Girls Soccer: Timothy Ahern	Wrestling: Larry Smashey

F. Hiring

Recommendation

Approve the hiring of the following individuals for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent:

1. Physical Education Teacher  
Nicholas Ambrosius as High School/Middle School Physical Education Teacher at a salary of Step 8 Master’s Degree \$62,718 pro-rated
2. Middle School Science Teacher  
Chelsea Anderson as Middle School Science Teacher at a salary of Step 2 Bachelor’s Degree \$50,782
3. Middle School Social Studies Teacher  
Emily Lupo as Middle School Social Studies Teacher at a salary of Step 1 Bachelor’s Degree \$50,332
4. School Psychologist  
Chelsea Johnson as School Psychologist at a salary of Step 1 Master’s Degree plus 30 credits \$54,724
5. Bus Aide  
Nadine Corbett as Bus Aide at a salary of \$10 per hour
6. Substitutes  
Robert Hagelstein and Mary Ann Bricker as Substitute Custodians
7. Emotional Support Assistants  
The following individuals as Emotional Support Assistants at a salary of \$23,500:

High School	Timothy Ahern
Middle School	John Chamberlin
Elementary School	Christina Perna

8. Morning Supervision  
The following individuals as Morning Supervision:

High School	William Washington, Deborah Gelston, Mark Zambon
Middle School	Chrisopher Baker, Leonard Puggi, Robert Cuff



9. Detention Proctors

The following individuals as Detention Proctors:

High School	Michael Ahern, Mark Zambon, Christina Tiesi
Middle School	Tracy DiCrescenzo, Deborah Gelston, Christopher Baker

10. Co-Curricular Appointments

Marching Band	David Dashefsky
Colorguard (Clipperettes)	Aaron Shugarts
Fall Cheerleading Advisor	Brittany Forgrove
Class of 2020 Advisor	Erik Dahms/Chris Gassler ½ stipend each
Class of 2021 Advisor	Ponce Tinkham/Carol Wright ½ stipend each
Class of 2022 Advisor	Frank Venuto/Ryan Hahn ½ stipend each
Class of 2019 Advisor	Nancy Kinsley/Kelly Citrone ½ stipend each
Chorus HS	Scott Garvin
World Languages Club	Sharon Blutinger
Musical HS Producer	Scott Garvin
Musical HS Business Director	Denise Zambon
Musical MS	Brittany Forgrove
Video Club	Mark Zambon
National Honor Society	Darby Malvey
HS/MS Literacy Club	Kelly Citrone
MS Student Council	Tisa Riccardi/Chris Baker ½ stipend each
HS Student Council	Tracy Moore
MS Grade 8 Advisor	Fred Georgette
SADD	Mia Searles
HS/MS Yearbook Publication	Erik Dahms/Alyse Johnston ½ stipend each
HS/MS Yearbook Financial	Erik Dahms/Alyse Johnston ½ stipend each
Stage Lighting/Sound School	Anthony Morgan

Year	
Junior National Honor Society	Christine Pancoast/Joann Rider ½ stipend each
HS Art Club	Jessica Marchese
Drama Club	Scott Garvin
Weight Training School Year	Chris Baker
HIPP Craft Club	Carol Wright
Indoor Track Coach	Manny Perdue
Boys Track Head Coach	Manny Perdue
Head Boys Basketball Coach	Frank Rago
Assistant Boys Basketball Coach	Frank Venuto
MS Boys Basketball Coach	Noah Schoeler
Cross Country Coach	Robert Cuff
MS Cross Country Coach	Chris Baker
Field Hockey Head Coach	Michelle Krieger
Assistant Field Hockey Coach	Alicia Epps
MS Field Hockey Coach	Tracy Moore
Assistant Football Coach	John Chamberlin
Assistant Football Coach	Bryan Jackson
Assistant Football Coach	James Tompkins
Head Football Coach	Corey Harvey
Assistant Football Coach	Ponce Tinkham
Head Boys Soccer Coach	Douglas Foglein
Assistant Boys Soccer Coach	Erik Dahms
Head Girls Basketball Coach	Tracy Moore
Assistant Girls Basketball Coach	Ponce Tinkham

MS Girls Basketball Coach	Wayne Copeland
Head Girls Soccer Coach	Holly Shelson
Assistant Girls Soccer Coach	Christina Ginesi
Head Wrestling Coach	Frank Damminger
Assistant Wrestling Coach	Michael Ahern
MS Boys Soccer Coach	Mark Zambon
MS Girls Soccer Coach	Tisa Riccardi
Head Girls Track Coach	Michael Placko
Assistant Girls Track Coach	Amanda Hall
Golf	Frank Venuto/Ryan Hahn ½ stipend each
Head Softball Coach	Joseph Moore
Assistant Softball Coach	Holly Shelson
MS Softball Coach	Tracy Moore
Bowling	Susan Maxwell

VIII. COMMUNICATIONS

- A. Copy of Letter to Clayton Community from the Superintendent - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Strategic Plan Update - Year 1
- B. District Goals for the 2019-2020 School Year  
Recommendation

Approve the following District Goals for the 2019-2020 school year:

Create and adopt a long-range facilities plan by June 2020	Strategic Plan Goal 4
Clayton School District will promote the physical, social, and emotional wellness of students by establishing wellness activities throughout the school year	Strategic Plan Goal 3
75% of all teachers will participate in collaboration and articulation activities	Strategic Plan Goal 1

XI. FINANCIAL REPORTS

A. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

July 15, 2019: \$130,935.68	July 30, 2019: \$158,377.81
August 15, 2019: \$210,136.63	August 30, 2019: \$144,627.73

B. Bill Lists - Attachment XI B  
Recommendation

Approve payment of the Bill Lists as follows:

July 2019 Bill List: \$61,657.72	July 2019 2nd Bill List: \$358,177.87
August 2019 Bill List: \$473,835.35	August 2019 2nd Bill List: \$301,416.51

C. Voided Check  
Recommendation

Grant approval for check #49638 in the amount of \$420 to be voided and reissued.

XII. VISITORS' REMARKS

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prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2020-0827 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT