

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- \* To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- \* To increase community outreach and improve communication to allow for a successful student-centered environment
- \* To prepare and plan for a public referendum to fund facility maintenance and/or additions

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
September 15, 2105 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the August 18, 2015 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees and Ad Hoc Committees
  - 1. Curriculum and Instruction: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
  - 2. Finance and Facilities: Milton Reuter (Chair); Ron Durham; Jeff Radio
  - 3. Policy and Legislation: Edwardo Rojas (Chair); Dawn Milligan; Paul Connell
  - 4. Executive: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

## VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during Visitors' Remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

### III. SCHOOL BUSINESS

- A. Memorandum of Agreement Between Education and Law Enforcement Officials - Attachment III A  
Recommendation  
Approve the Memorandum of Agreement Between Education and Law Enforcement Officials.
  
- B. Tuition Rates for the 2015-2016 School Year - Attachment III B  
Recommendation  
Approve the tuition rates for the 2015-2016 school year as per the attachment.
  
- C. Tuition Student for the Twilight Program  
Recommendation  
Accept a 10th grade tuition student from Pitman Public Schools to attend our High School Twilight Program for the 2015-2016 school year at a cost to Pitman of \$13,789.
  
- D. Field Experience Placements - Attachment III D  
Recommendation  
Approve field experience placements from Rowan University as per the attachment provided.
  
- E. Bylaws, Policies, and Regulations - Attachment III E  
Recommendation  
Approve revised Policy 5512 Harassment, Intimidation, and Bullying.
  
- F. Home Schooling  
Recommendation  
Acknowledge homeschooling of the following students for the 2015-2016 school year: Student 18067; Student 20022.

- G. Disposal of Equipment  
Recommendation  
Approve the disposal of two Laser Jet 1180 printers purchased by the School-Based Youth Services Grant.
- H. Transportation Shared Services Agreement for Repair/Maintenance of Bus Fleet - Attachment III H  
Recommendation  
Approve the Transportation Shared Services Agreement for Repair and Maintenance of the Bus Fleet for the 2015-2016 school year as per the attachment.
- I. Transportation Coordinator Services Agreement - Attachment III I  
Recommendation  
Approve the Transportation Coordinator Services Agreement for the 2015-2016 school year as per the attachment.
- J. GCSSSD Extended School Year Agreements for Tuition and One on One Teacher Assistant - Attachment III J  
Recommendation  
Approve the tuition contract and one on one teacher assistant agreement for the following students for extended school year with GCSSSD from July 13, 2015 through August 13, 2015 as per the attachment: Student 25139; Student 21007; Student 27018; Student 1362499; Student 1417099; Student 29030.
- K. Homebound Instruction  
Recommendation
1. Approve homebound instruction for Student 22000 with Union County Educational Services Commission providing the service for 10 hours per week at the rate of \$62 per hour to be paid by Bankbridge.
  2. Approve homebound instruction for Student 21109 with Education Inc. providing the service for 10 hours per week at the rate of \$44 per hour.

L. Out of District Placements  
Recommendation

Approve the following out of district placements for the 2015-2016 school year: Student 19235 at Durand; Student 17010 at Glassboro.

M. Field Trips and Activities - Attachment III M  
Recommendation

Approve the field trips and activities as listed on the attachment.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A  
Recommendation

Accept the report.

B. Use of Facilities  
Recommendation

1. Grant approval for the Child Evangelism Fellowship of Gloucester County to use the Elementary School for a Good News Club on various dates October 2015 through April 2016 pending receipt of appropriate insurance documentation.
2. Grant approval for Golden Gate to house an after-school program at Simmons Elementary School for the 2015-2016 school year pending receipt of appropriate insurance documentation and additional paperwork.

V. SCHOOL SAFETY AND SECURITY

VI. PERSONNEL

A. Workshop Attendance - Attachment VI  
Recommendation

Approve attendance at workshops as per the attachment.

B. Co-Curricular Resignation  
Recommendation

Accept Brianna Rucci's resignation from her co-curricular position of Assistant Field Hockey Coach for the 2015-2016 school year.

C. Leaves of Absence  
Recommendation

Approve the following requests for leaves of absence:

1. Employee #6635 - extension to September 8, 2015
2. Employee #6281 from May 5, 2015 through July 14, 2015
3. Employee #6340 from October 15, 2015 for 4-6 weeks.

D. Course Enrollment/Tuition Reimbursement  
Recommendation

1. Grant approval for Christine Williams to enroll in “Curriculum Evaluation” and “Instructional Leadership and Supervision” at Rowan University for the fall 2015 semester; total reimbursement, upon successful completion of the courses and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,995 per course.
2. Grant approval for Gregory Esposito to enroll in “Curriculum Evaluation” and “Instructional Leadership and Supervision” at Rowan University for the fall 2015 semester; total reimbursement, upon successful completion of the courses and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,995 per course.
3. Approve tuition reimbursement for Sherie Craig for “Curriculum-Based Assessment” at Stockton College during the spring 2015 semester in the amount of \$2,213.56.
4. Grant approval for Brianna Rucci to enroll in “Education, Ethics, and Law” at Wilmington University for the fall 2015 semester; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,377.

E. Salary Adjustments  
Recommendation

Approve a salary adjustment for Brianna Rucci to Step 5 Bachelor’s Degree plus 15 credits \$50,181 effective October 1, 2015.

F. Hiring

1. Teacher of Mathematics at the High School  
Recommendation

Approve Justin Buchanan as Teacher of Mathematics at the High School at a salary of Step 4 Master's Degree \$51,645 for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Bus Driver

Recommendation

Approve Annette Blue as Bus Driver at a salary of \$13.50 per hour not to exceed 29 <sup>3</sup>/<sub>4</sub> hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Substitutes

Recommendation

Approve the following individuals as substitutes for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: Donna Lahn (Bus Driver); Laurie Spinner (Custodian).

4. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: Assistant Field Hockey Co-Coach (<sup>1</sup>/<sub>2</sub> stipend): Michelle Kreiger; Elementary Safety Patrol Advisor: Nancy Lee; Elementary Yearbook Advisor: Nicole Colamarino.

5. Detention Proctor for Middle School

Recommendation

Approve Deborah Gelston as Detention Proctor for Middle School at the contracted rate for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Micro Society Facilitators

Recommendation

1. Approve the following individuals as Facilitators for the

Microsociety Program at the rate of \$20 per hour 6 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: Rebecca New; Kelly Franklin-Moxley; Christian Thomas; Rita Spaulding; Aaron Shugarts; Deborah Gelston.

2. Approve the following individual as Facilitator for the Microsociety Program at the rate of \$20 per hour 9 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: Margaret Fallstick.
3. Approve the following individuals as Substitutes for the Microsociety Program at the rate of \$20 per hour for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: James Dutch; Anthony Simonetti; Nancy Lee; Jeffrey Lake.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Reports of the Secretary to the Board of Education - Attachment X A  
Recommendation

Approve the July 31, 2015 and August 31, 2015 Reports of the Secretary to the Board of Education.

- B. Reports of the Treasurer to the Board of Education - Attachment X B  
Recommendation

Approve the July 31, 2015 and August 31, 2015 Reports of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C  
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D

Recommendation

1. Approve payment of the August 2015 second Bill List in the amount of \$183,437.65.
2. Approve the August 2015 second Capital Projects Bill List in the amount of \$125,488.
3. Approve the September 2015 Bill List in the amount of \$595,238.17.
4. Approve the September 2015 Capital Projects Bill List in the amount of \$21,522.90.
5. Approve the September 2015 Debt Service Bill List in the amount of \$628,356.41.

E. Payroll and Payroll Agency Reports

Recommendation

Approve the Payroll/Agency Reports as follows:

August 15, 2015 Payroll/Agency	\$207,556.31
August 30, 2015 Payroll/Agency	\$123,428.44

F. Certifications

1. Board Secretary's Reports July and August 2015: In accordance with 18A:17-36 and 18A:17-9 for the months of July and August 2015, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Reports July and August 2015: The July and August 2015 Reports of the Treasurer of School Funds for the 2015-2016 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2016-0915 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. - Attachment XIII A

XIII. ADJOURNMENT