

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety and Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
September 18, 2018 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, Stacey Ryan, Caite Wolak
- D. Approval of Minutes for the August 28, 2018 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Robin Roche (Chair), Paul Connell, Jeremiah Long
Finance/Facilities	Paul Connell (Chair), Ron Durham, Stacey Ryan
Policy	Bailey Burnett (Chair), Milton Reuter, Caite Wolak
Executive	Anthony Grafton, Bailey Burnett, Paul Connell, Robin Roche

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Principal Minutes

B. Recognition of 21st CCLC Students for Book Publication: Stevie-Marie Alston, Samiyah Brown, Alanda Edwards, Kaya Martin Gunther, Jesstina Michener, Surah Opher, Elija Ortiz, Anselm Osayemi, Erica Thomas, Aaron Vaughn

C. Presentations

1. 21st Century Community Learning Center: Bianca Matthews
2. PARCC Scores: Tanya Clark

D. Bylaws, Policies, and Regulations - Attachment IV D 1 and IV D 2
Recommendation

1. Approve the second reading of the following new policies and regulations:

Policy 1613	Disclosure & Review of Applicant's Employment History
Regulation 1613	Disclosure & Review of Applicant's Employment History

2. Approve the following revised policies and regulations:

Policy 2415.03	Highly Qualified Teachers
Policy 5533	Student Smoking
Policy 8462	Reporting Potentially Missing or Abused Children
Policy 2415.01	Academic Standards, Academic Assessments, & Accountability
Policy 5561	Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
Regulation 5561	Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
Regulation 5460.1	High School Transcripts
Policy 5535	Passive Breath Alcohol Sensor Device

E. Home Schooling
Recommendation

Acknowledge home schooling of Student 27111 and Student 29145 for the 2018-2019 school year.

F. Home Instruction
Recommendation

Approve home instruction as follows:

Student 2022699	Through September 21, 2018 with the possibility of being extended with Educere providing the instruction at the cost of \$29 per course for 5 courses
Student 23024	Beginning September 4, 2018 with Educere providing the instruction at \$29 per course for Pre-Algebra 8, Language Arts 8, Social Studies 8, and Science 8 for 1 hour per week per subject
Student 2005099	For the 2018-2019 school year per the Child Study Team with First Children Services providing the instruction

G. Job Descriptions
Recommendation

Approve the following revised job descriptions:

Teacher	Principal
Special Projects Coordinator	Technology Coordinator
Literacy Specialist	Assistant Principal
Supervisor of Guidance	Early Childhood Education Supervisor
Assistant Principal of Athletics & Student Activities/District Public Affairs Coord.	District Supervisor of Curriculum & Instruction

H. Field Trips and Activities - Attachment IV H
Recommendation

Approve the field trips and activities as listed on the attachment.

I. District Professional Development Plan - Attachment IV I
Recommendation

Approve the financial elements of the District Professional Development Plan for the 2018-2019 school year as per the attachment.

J. Resolution for Participation in Future Ready Schools New Jersey - Attachment IV J
Recommendation

Adopt the Resolution for Participation in Future Ready Schools New Jersey as per the attachment.

- K. 2018-2019 High School Profile - Attachment IV K
Recommendation
Approve the 2018-2019 High School Profile as per the attachment.
- L. Receiving Tuition Student
Recommendation
Approve receiving tuition student 30100 from Washington Township in the amount of \$9,936 for the 2018-2019 school year.
- M. Out of District Placement
Recommendation
Approve out of district placement for Student 2517499 at Pineland Learning Center for the 2018-2019 school year.
- N. Home Instruction Services Agreement
Recommendation
Approve the Home Instruction Services Agreement with Professional Education Services Inc. to provide home instruction when a Clayton student is in a treatment facility at the rate of \$40 per hour. The contract dates are September 1, 2018 through September 1, 2019.
- O. Tuition Contracts
Recommendation
Approve the following tuition contracts for the 2018-2019 school year:
- | | | |
|--------------------------|-------------------------------------|---------------|
| Pineland Learning Center | Student 2110999 and Student 2517499 | \$53,460 each |
| Archway, Atco Campus | Student 1709599 | \$40,359.60 |
- P. Field Experience Placements
Recommendation
Grant approval for the following RCGC students to complete a field experience at Simmons Elementary School during the 2018-2019 school year:
- | | |
|--------------|----------------------|
| Zoe Moss | With Jamie Eddis |
| Miranda Nage | With Donna Antonelli |
- Q. ESEA and IDEA
Recommendation
Grant the administration permission to file the final reports for ESEA (formerly

NCLB) and IDEA for the FY18 school year and do amendments for the carry over, if any.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment V A
Recommendation

Approve the report.

B. Use of Facilities
Recommendation

Approve the following requests for use of facilities pending receipt of appropriate insurance documentation:

Debra DiNote Dance Production	PAC	12-6-2018 through 12-9-2018
Debra DiNote Dance Competition	PAC	1-18-2019 through 1-20-2019
Debra DiNote Dance Concerts	PAC	5-28-2019 through 6-2-2019
Jamie's Dance Odyssey Recital	PAC	6-8-2019
Dancing by Denise Recital	PAC	6-21-2019 & 6-22-2019
Studio B Recital	PAC	6-6-2019 & 6-9-2019
Miss NJ Outstanding Teen Pageant	PAC	1-25-2019 & 1-26-2019

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A
Recommendation

Approve attendance at workshops as per the attachment.

B. Suspension
Recommendation

Approve the suspension without pay of Employee #5951 for four days.

C. Volunteer
Recommendation

Approve Carol Wright as a volunteer for golf for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

D. Course Enrollment/Tuition Reimbursement
Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Maxwell (T)	Course Enrollment in “Mental Health Seminar” at Wilmington; Fall 2018 semester	Not to exceed \$1,465
Tisa Riccardi (NT)	Course Enrollment in “Education, Ethics, & the Law” at Wilmington; Fall 2018 semester	Not to exceed \$1,465
Chris Baker (T)	Tuition Reimbursement for “Curriculum Design for Learning” at Walden; Summer 2018 semester	Not to exceed \$1,490
Nicole Colamarino (T)	Tuition Reimbursement for “Administration & Supervision of Elementary & Secondary Schools” at Rutgers; Summer 2018 semester	Not to exceed \$2,368
Kaitlyn Greenwood (NT)	Tuition Reimbursement for “Administration & Supervision of School Reading Problems” at Rowan; Summer 2018 semester	Not to exceed \$2,235
Kia Jones (T)	Tuition Reimbursement for “Building Digital Citizens” and “Google Tools for Educators” at Midwestern; Summer 2018 semester	Not to exceed \$885

E. Hiring

1. Youth Development Specialist
Recommendation

Approve Wayne Copeland as Clayton Place Youth Development Specialist at a salary of \$36,040 prorated for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Part-Time Custodian
Recommendation

Approve Jazmin Kelly as part-time Custodian at the rate of \$10 per hour 4 hours per day 5 days per week for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Co-Curricular Appointments
Recommendation

Approve the following co-curricular appointments for the 2018-2019

school year pending receipt of required paperwork as recommended by the Superintendent:

ES BSI/Special Areas Chair: Jen Guht	ES 2nd Grade Chair: Erica McFarland
Colorguard: Aaron Shugarts	MS Cheerleading: Alexis Papakostas

4. Micro Society Staff Members
Recommendation

Approve the following individuals as staff members for the Micro Society Program for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent:

Program Assistant	Rebecca Shugarts	\$25 per hour 12 hours per week
Facilitators	Christian Thomas, Rita Spaulding, Aaron Shugarts, Marie Lisa, Melissa Arsenault	\$25 per hour 6 hours per week
Substitutes	Rebecca New, Nancy Lee	\$25 per hour; as-needed basis

5. Title I Clinic Staff Members
Recommendation

Approve the following individuals as staff members for the Title I Clinics at the rate of \$40 per hour 1 hour per day 3 days per week for 10 weeks for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent:

Title I HS Math Clinic: Frank Rago; Noah Schoeler	Title I HS ELA Clinic: Jamie Quinn
Title I MS Math Clinic: Mary Barron; Tisa Riccardi	Title I MS ELA Clinic: Christine Pancoast; Deborah Gelston

6. Part-Time Secretary for Middle School
Recommendation

Approve Samantha Connolly as part-time Secretary for the Middle School at a salary of \$12 per hour not to exceed 29 ¾ hours per week for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

7. Speech-Language Specialist
Recommendation

Approve Sara Winters as Speech-Language Specialist at a salary of Step

2 (1) Master’s Degree \$51,248 prorated for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

8. 21st Century Community Learning Center Staff Members
Recommendation

Approve the 21st Century Community Learning Center staff members at the rate of \$25 per hour for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent:

Financial Literacy & Minecraft EDU	Anthony Morgan	Up to 12 hours/week
Homework Help & Wise to Exercise	Noah Schoeler	Up to 6 hours/week
Create/Paint & Writing/Expression	Marcina Hopkins	Up to 10 hours/week
Homework Help, Forensic Science, & Xtra Lego Fun	Christina Tiesi	Up to 6 hours/week
Photography & Print	April Ward	Up to 2 hours/week
Psych 101 & Brain It On	Gina Thomas	Up to 8 hours/week
Homework Help, Leadership & Games, & STEM	Brian Egan	Up to 12 hours/week
Dance	Jamie Quinn	Up to 4 hours/week
Homework Help	Mary Barron	Up to 3 hours/week
Homework Help	Deborah Gelston	Up to 3 hours/week
Homework Help & Wise to Exercise	Melissa Gourley	Up to 5 hours/week
Homework Help & Wise to Exercise	Debbie Purnell	Up to 5 hours/week
Homework Help	Mia Searles	Up to 2 hours/week
First Tech Challenge	Jeremy Manon	Up to 4 hours/week
Homework Help	Christine Pancoast	Up to 3 hours/week
Provide coverage after-school in the cafeteria 2:16 p.m. to 2:45 p.m.	Chris Baker	Up to 2 ½ hours/week
Substitute	Frederick Kiefer	Up to 12 hours; as-needed basis

VIII. COMMUNICATIONS

A. Sustainable Jersey - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the August 31, 2018 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the August 31, 2018 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

August 2018 2nd Bill List	\$102,495.81
September 2018 Bill List	\$594,425.63
September 2018 Debt Service Bill List	\$664,721.92

- E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

August 15, 2018	\$185,946.62
August 30, 2018	\$159,441.43

XII. VISITORS' REMARKS

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prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

- A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2019-0918 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT