

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Develop a 3-year District strategic plan by June 2018.
- 2) To apply and submit an application for Green Sustainability by June 2018 and work towards certification by January 2019.
- 3) Develop an evaluation tool to accurately assess the resources that support implementation of our District curriculum by June 2018.
- 4) Create and develop opportunities for adult programming throughout the 2017-2018 school year.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
September 19, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for the August 15, 2017 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum	Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser
Finance/Facilities	Ron Durham (Chair); Scott Werkheiser; Milton Reuter
Policy	Paul Connell (Chair); Stacey Weinert; Robin Roche
Executive	Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Principals' Minutes

B. Preschool Presentation: Elizabeth Winterburn

C. Bylaws, Policies, and Regulations - Attachment III C 1, 2, 3  
Recommendation

1. Approve the following revised policies:

5512	Harassment, Intimidation, and Bullying
2700	Services to Nonpublic School Students
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7300	Disposition of Property

2. Approve the following revised regulations:

7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7300.2	Disposition of Land
7300.3	Disposition of Personal Property
7300.4	Disposition of Federal Property

3. Abolish the following regulation:

7300.1	Disposition of Instructional Property
--------	---------------------------------------

D. Senior Privilege  
Recommendation

Approve senior privilege for Student 18139 for the 2017-2018 school year.

- E. Sustainable Jersey for Schools 2017 Health and Wellness Grant Clippers Garden Program and Memorandum of Agreement - Attachment III E  
Recommendation  
Accept the Sustainable Jersey for Schools 2017 Health/Wellness Grant in the amount of \$4,000 for the Clipper Gardens Program to support school garden areas at the Middle School and approve the corresponding MOA.
  
- F. Field Trips and Activities - Attachment III F  
Recommendation  
Approve the field trips and activities as listed on the attachment.
  
- G. Discipline Grid - Attachment III G  
Recommendation  
Approve the Discipline Grid for Simmons Elementary School for the 2017-2018 school year as per the attachment.
  
- H. Homeschooling  
Recommendation  
Acknowledge homeschooling of Student 24054 for the 2017-2018 school year.
  
- I. Home Instruction  
Recommendation  
Approve home instruction as follows:
 

Student 19149	September 5, 2017 through January 2, 2018	Cherrie Ligamerie providing the instruction at \$40/hour for 5 hours/week
Student 20211	September 5, 2017 for 6 to 8 weeks	PESCI Inc. providing the instruction at \$40/hour for 10 hours/week
  
- J. NJSBAIG Safety Award  
Recommendation  
Accept the NJSBAIG Safety Award in the amount of \$4,304.43.
  
- K. Tuition Rates - Attachment III K  
Recommendation  
Approve the tuition rates for the 2017-2018 school year as per the attachment.
  
- L. Lincoln Investment Pre-Tax Elective Deferrals  
Recommendation  
Approve the updated Lincoln Investment Pre-Tax Elective Deferrals to include a 529 savings plan and a Roth employee elective deferral.

M. Miscellaneous Wage Rates - Attachment III M  
Recommendation

Approve the revised Miscellaneous Wage Rates as per the attachment.

N. Out of District Placements  
Recommendation

Approve the following out of district placements for the 2017-2018 school year:

Student 3101899	Glassboro Public Schools
Student 2814499	GCSSSD Bankbridge Development Center
Student 26914199	GCSSSD Bankbridge Development Center

O. Field Experience Placement  
Recommendation

Grant approval for Camden County College student Victoria Metcalf to do a field experience placement at the High School with Sharon Blutinger for 15 hours of shadowing during the 2017-2018 school year.

P. On-Demand Tutoring Program  
Recommendation

Approve an on-demand tutoring program for students in ELA and Math as requested by students, parents, and teachers in 1st through 12th grades for one hour sessions funded through the ESSA Title I grant.

Q. Curriculum  
Recommendation

Approve the following new and revised curriculum:

Revised Curriculum	Math 6-8; Middle School Band 6; Middle School Band 7; Middle School Band 8; AP Biology
New Curriculum	K-5 Science; Tech Services I; Tech Services II; Drafting/CAD; ESL Curriculum K-5; ESL Curriculum 6-8; ESL Curriculum 9-12

R. Eastern Rehabilitation Associates Inc. Therapy Services Agreement  
Recommendation

Approve the Therapy Services Agreement with Eastern Rehabilitation Associates Inc. for the 2017-2018 school year to provide physical therapy/occupational therapy at the rate of \$67.50/hour and speech language therapy at the rate of \$70/hour to accommodate IEPs and 504 Plans; estimate for the year is approximately \$75,000.

- S. GCSSSD Contracts for One:One Teacher Assistants for Extended School Year  
Recommendation  
Approve the contracts with GCSSSD for One:One Teacher Assistants for Extended School Year for Student 27028 and Student 27018 from July 10, 2017 through August 10, 2017 in the amount of \$3,400 per student.
- T. GCSSSD Contract for Educational Consultation Services/Homebound Program Assistant  
Recommendation  
Approve the contract with GCSSSD for Educational Consultation Services one hour/month and Homebound Program Assistant for one hour/week for Student 25139 July 1, 2017 through June 30, 2018 in the amount of \$3,072.
- U. GCSSSD Agreement for Chapter 226 Nonpublic Nursing Services  
Recommendation  
Approve the agreement with GCSSSD to provide Chapter 226 Nonpublic Nursing Services for the 2017-2018 school year at an estimated cost of \$20,758 funded through special revenue fund 20.
- V. GCSSSD Educational Behavioral Services Agreement  
Recommendation  
Approve the agreement with GCSSSD for Educational Behavioral Services two days/week for the 2017-2018 school year in the amount of \$47,448.
- W. GCSSSD NonPublic Services Agreement  
Recommendation  
Approve the GCSSSD Nonpublic Services Agreement for Chapters 192 and 193 for the 2017-2018 school year.
- X. Linchpin Solutions LLC Contract for Evaluation Services  
Recommendation  
Approve the contract with Linchpin Solutions LLC to provide evaluation services as required for the 21st CCLC grant from September 1, 2017 through August 31, 2018 not to exceed \$7,000 funded through the 21st CCLC grant.
- Y. DiNovi and Associates LLC Agreement for Behavior/Educational Consultations  
Recommendation  
Approve the agreement with DiNovi and Associates LLC to provide behavioral consultation for 10 hours/week at \$110/hour for the 2017-2018 school year.
- Z. Pride Grants  
Recommendation

Authorize the administration to apply for various Pride grants throughout the 2017-2018 school year; if awarded, these grants will cover various activities from Fright Night to Spring Clean-Up.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A  
Recommendation

Accept the Report.

B. Use of Facilities  
Recommendation

Approve the following requests for use of facilities pending receipt of insurance documentation:

Golden Gate	September 5, 2017 through June 15, 2018	Simmons Elementary School; for after-school program; kindergarten through 5th grade; enrollment will remain open until a maximum of 30 students are enrolled with no cost to parents; in the event that funding is not available throughout the 2017-2018 school year, in order to maintain continuity, Golden Gate will apply for a child care license so that eligible families can utilize existing child care subsidy benefits or apply for subsidy. Families who do not qualify for childcare subsidy will be charged a \$40 registration fee and \$5 per day to include half-day sessions.
Miss NJ Outstanding Teen	January 26, 2018 and January 27, 2018	Performing Arts Center, dressing rooms, and 2 classrooms; for a pageant

V. SCHOOL SAFETY AND SECURITY

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A  
Recommendation

Approve attendance at workshops as per the attachment.

B. Leave of Absence  
Recommendation

Approve the request of Employee #6500 for an intermittent family medical leave beginning September 17, 2017 through June 15, 2018; employee will work a reduced schedule of 2 to 3 days/week using accumulated sick time for the non-work days and will prearrange schedule with Principal.

C. Course Enrollment/Tuition Reimbursement  
Recommendation

Approve the following requests for course enrollment for the fall 2017 semester in accordance with the Clayton Education Association negotiated agreement:

Lisa Brodack (T)	Stockton University; "Survey of Mild Learning Disabilities"; not to exceed \$1,950
Susan Koreck-Maxwell (T)	Wilmington University; "Individual Counseling Skills and Strategies"; not to exceed \$1,410.50
Fanny Yu (T)	Wilmington University; "Psychology of Learning"; not to exceed \$1,443

D. Salary Adjustments  
Recommendation

1. Approve a salary adjustment for Lisa Brodack to Step 3 Bachelor's Degree plus 15 credits \$49,884 effective October 1, 2017.
2. Approve a correction to Jamie Quinn's salary adjustment to Step 12 Master's Degree \$65,182 effective September 1, 2017.

E. Hiring

1. Guidance Secretary  
Recommendation

Approve Debra Hocker as Guidance Secretary for the High School at a salary of \$33,146 prorated for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Grade-Level Department Chairperson  
Recommendation

Approve the following Grade-Level Department Chairpersons for the Elementary School for the 2017-2018 school year at a stipend of \$1,856/position pending receipt of required paperwork as recommended by the Superintendent:

Susan Milillo	First Grade
Gina Davis	Fifth Grade
Taryn Simmons	BSI & Special Areas

3. Homebound Instructor  
Recommendation

Approve Cherrie Ligameri as Homebound Instructor for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Substitute Custodian  
Recommendation

Approve Kayla Speyerer as Substitute Custodian for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Detention Monitor  
Recommendation

Approve Danielle Ranieri as Detention Monitor and Jennifer Guht as Alternate Detention Monitor for Simmons Elementary School for the 2017-2018 school year at the contracted rate for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

6. On-Demand Tutoring Program Teachers  
Recommendation

Approve the following teachers for the on-demand tutoring program to provide ELA and Math tutoring to students as requested by students, parents, and teachers in 1st through 12th grades for 1 hour sessions at \$40/hour for the 2017-2018 school year funded through the ESSA Title I grant pending receipt of required paperwork as recommended by the Superintendent:

Rita Spaulding	Leonard Puggi	Fanny Yu
Jennifer Guht	Kathy D'Anna	Stacy Seger
Brittany Forgrove	Christina Tiesi	Holly Shelson
Joann Rider	Susan Redfield	Nicole Colamarino
Nancy Lee	Noah Schoeler	Carol Wright

7. Part-Time Custodian  
Recommendation

Approve Barry Lomax as part-time Custodian at \$10/hour 4 hours/day 5 days/week for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

8. 21st Century Community Learning Center Facilitators  
Recommendation

Approve the following individuals as facilitators for the 21st CCLC at \$25/hour up to 15 hours/week for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

Wise to Exercise; Homework Helpline	Brian Egan; Gina Thomas
First Lego League; Homework Helpline	Christina Tiesi
Java Coding; Digital Media; Homework Helpline	Anthony Morgan
First Tech Challenge Robotics	Jeremy Manon
Photography	April Ward
Writing & Expression; Homework Helpline	Mia Searles
Art & Gardening; Homework Helpline	Deborah Purnell; Fred Kiefer
Leadership & Games	Kathleen Bress
Homework Helpline	Deborah Gelston; Mary Barron; Douglas Foglein; Joann Rider; Christine Pancoast
Substitutes	Susan Verrico; Christopher Baker; Noah Schoeler; Holly Shelson; Melissa Gourley; Patrice Sheehan; Darby Malvey
Creating & Painting	Christina Granato
3D Printing & Design	Nicholas Santosuosso

9. 21st Century Community Learning Center Part-Time Facilitator for Coverage  
Recommendation

Approve Christopher Baker as 21st CCLC part-time facilitator to provide coverage when students enter the cafeteria/move into the scheduled homework activities and assist in student behavior management/organization at \$25/hour for 2.5 hours/week for the 2017- 2018 school year pending receipt of required paperwork as recommended by the Superintendent.

10. Parent Team

Recommendation

Approve the following individuals as Teachers for the Parent Team to provide childcare during parents events at \$30/hour for planning meetings and \$40/hour for actual events where children are supervised for the 2017-2018 school year funded through ESSA Title I and Title III pending receipt of required paperwork as recommended by the Superintendent:

Christina Tiesi	Deborah Purnell	Carol Wright
Mark Zambon	Danielle Ranieri	Christine Pancoast
Rebecca New	Nancy Lee	

11. Twilight Program Substitute Teacher

Recommendation

Approve Deborah Gelston as a Substitute Teacher for the Twilight Program at the contracted rate for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

12. Microsociety Staff Members

Recommendation

Approve the following individuals as staff members for the 2017-2018 school year funded through the Family Friendly Center Grant pending receipt of required paperwork as recommended by the Superintendent:

Assistant Coordinator	Rebecca Shugarts	\$25/hour; 9 hours/ week beginning September 25, 2017
Facilitators	Christian Thomas; Rita Spaulding; Aaron Shugarts; Nancy Lee; Anthony Simonetti	\$25/hour; 6 hours/ week beginning September 25, 2017
Substitute Facilitators	Marie Lisa; Fanny Yu; April Potts; Melissa Arsenault	\$25/hour; as needed

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. 21st Century Community Learning Center Grant Audit

B. Clayton Place Audit

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A  
Recommendation

Approve the July 2017 and August 2017 Reports of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment X B  
Recommendation

Approve the July 2017 and August 2017 Reports of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment X C  
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D  
Recommendation

Approve payment of the Bill Lists as follows:

September 2017 Debt Service Bill List	\$659,053.17
September 2017 Bill List	\$1,009,922.78

E. Certifications

1. Board Secretary's Report July 2017 and August 2017: In accordance with 18A:17-36 and 18A:17-9 for the months of July 2017 and August 2017, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report July 2017 and August 2017: The July 2017 and August 2017 Reports of the Treasurer of School Funds for the 2017-2018 school year are in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

August 15, 2017	\$187,657.64
August 30, 2017	\$142,409.04

XI. VISITORS' REMARKS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address

prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XII. EXECUTIVE SESSION

A. Resolution - Attachment XII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2018-0919 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIII. BOARD TRAINING

- A. Budget Overview Presentation - Frances Adler
1. Chart of Accounts
  2. Budget
  3. Board Secretary's Report

XIV. ADJOURNMENT