

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
September 20, 2016 6:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for the following Meetings: - Attachment I D
 - Regular Meetings: July 19, 2016; August 16, 2016
 - Special Meetings: August 2, 2016; August 3, 2016; August 4, 2016; August 25, 2016; August 30, 2016
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Scott Werkheiser
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. School Board Training

B. Transportation Jointures Recommendation

Approve the following transportation jointures with Delsea for non-public, school choice, and special education students for the 2016-2017 school year:

Route NP01	St. Mary's Williamstown	3 students	\$4,652
Route NP02	St. Michael's	28 students	\$24,752
Route NP03	Edgerton/Cumberland Christian	10 students	\$8,840
Route SP02	Yale Cherry Hill/Ellisburg	2 students	\$24,552
Route SP03	Bankbridge Reg.	1 student	\$7,425
Route SP04	Pinelands	1 student	\$4,312
Route SP05	Bankbridge Reg.	1 student	\$3,696
Route SP06	Archway Upper	2 students	\$16,236
Route SP09	GCIT Career Ctr	1 student	\$4,978
Route SP10	Bankbridge DC	1 student	\$4,928
Route SP11	Bankbridge Elem	3 students	\$13,464
Route SP13	Shady Lane DC	1 student	\$14,256
Route SP14	Swedesboro Schools	5 students	\$55,440
Route SP16	Yale Voorhees	1 student	\$13,200
Route CGHS01	Glassboro HS Choice	3 students	\$2,652
DHS21	Delsea HS Choice	1 student	\$884

- C. Field Trips and Activities - Attachment III C
Recommendation
Approve the field trips and activities as per the attachment.
- D. Student Teaching/Field Experience
Recommendation
1. Grant permission for Rowan University student Cheyanne Shaud to serve in a student teacher placement with Sarah Mickle.
 2. Grant permission for Rowan University student Dina Crea to serve in an internship placement with our Counseling Department 2 days per week during the 2016 fall semester.
 3. Grant permission for Camden County College student Alex Spruill to serve in a field experience placement with Frank Venuto.
- E. 21st Century Community Learning Center Program Discretionary Grant Renewal
Recommendation
Grant approval to accept the year 2 renewal of the 21st Century Community Learning Center After-School Program grant in the amount of \$250,000.
- F. High School Profile for the 2016-2017 School Year - Attachment III F
Recommendation
Approve the 2016-2017 High School Profile as per the attachment.
- G. Tuition Contract
Recommendation
1. Grant approval of the following: Student 29020 will attend Glassboro Public Schools at no fee per our shared services agreement; however, we will need to pay for her aide at the cost of \$22,301 for the 2016-2017 school year.
 2. Approve the tuition contract with Archway for Student 24150 in the amount of \$35,856 beginning September 8, 2016 through June 30, 2017.
- H. Consortium Agreement with EIRC
Recommendation
Approve the Consortia Agreement with EIRC to provide shared services for the 2016-2017 school year.

I. Landscape Services Contract - Attachment III I

Recommendation

Approve the contract with All Green Turf Management to provide landscape services a minimum of 26 times per year at a cost of \$480 per service per the attached specifications.

J. Nonpublic Service Agreements

Recommendation

Approve the Nonpublic Services Agreement with GCSSSD to provide all services under P.L. 1977, Chapters 192 and 193, and nursing during the 2016-2017 school year as per the attachment.

K. New Jersey School Boards' Association Workshop 2016

Recommendation

Approve the group registration fee in the amount of \$1,400 to NJSBA for all Board members, the Superintendent, the Business Administrator, and the Principal to attend the workshop October 25, 2016 through October 27, 2016 and hotel accommodations at Harrah's as follows: Anthony Grafton, Ron Durham, Edwardo Rojas, Milton Reuter - 2 nights October 25th and 26th; Robin Roche - one night October 25th; Frances Adler - one night October 26th. Total cost: \$970.

L. Reimbursement of Mentoring Fees

Recommendation

Grant approval to reimburse Tanya Harper and Marvin Tucker for their mentoring fees per the contract in the amount of \$1,500 per employee.

M. Tutoring

Recommendation

Approve tutoring for Student 22035 for Wilson Reading with Kathleen DeMaris providing the service 2 hours per day 2 days per week beginning October 3, 2016 through May 28, 2017 at the rate of \$36 per hour.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A

Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment.

B. Resignations - Attachment VI B
Recommendation

1. Accept Brianna Rucci's resignation from her position as Middle School Science Teacher effective October 16, 2016 or sooner if an appropriate replacement is found.
2. Accept Karen Brown's resignation from her position as Preschool Teacher effective November 8, 2016 or sooner if an appropriate replacement is found.
3. Accept Kristene Downes' resignation from her position as 21st Century Community Learning Center Program Coordinator effective September 2, 2016.

C. Leaves of Absence - Attachment VI C
Recommendation

1. Approve a medical leave of absence for Kathleen Bress beginning October 17, 2016 with a return date of November 28, 2016.
2. Approve a medical leave of absence for Jessica Marchese beginning November 15, 2016 through February 10, 2017.

D. Part-Time Groundskeeper Position
Recommendation

Approve the elimination of the part-time Groundskeeper position effective September 30, 2016.

E. Facilities Manager Position
Recommendation

Approve the elimination of the part-time Facilities Manager position effective October 20, 2016 and approve the advertising for a full-time Facilities Manager.

F. Course Enrollment/Tuition Reimbursement
Recommendation

1. Approve tuition reimbursement for Sherie Craig (tenured) for “Curriculum Development, Implementation, and Evaluation” at Stockton University for the summer 2016 semester in the amount of \$2,003.63 in accordance with the CEA negotiated agreement.
2. Grant approval for Sherie Craig (tenured) to enroll in “School Leadership and Decision Making” at Stockton University for the fall 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,003.63.
3. Grant approval for Lisa Brodack (tenured) to enroll in “Curriculum-Based Assessment” at Stockton University for the fall 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,950.

G. Salary Adjustments
Recommendation

1. Approve a salary adjustment for Meredith Lex to Step 12 Bachelor’s Degree plus 15 credits \$63,310 effective in September 2016 contingent upon the CEA negotiated agreement.
2. Approve a salary adjustment for Taryn Simmons to Step 1 Master’s Degree plus 15 credits \$51,259 effective in October 2016 contingent upon the CEA negotiated agreement.
3. Approve a salary adjustment for Anthony Morgan from \$33,771.54 to \$38,986.64.

H. Hiring

1. Part-Time Counselor for High School
Recommendation

Approve Lisa Atanasio as part-time High School Counselor at a salary of \$25,316 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Small Group Instructor for High School and Middle School
 Recommendation
 Approve Melissa Gourley as High School and Middle School Small Group Instructor at a salary of \$23,000 for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Science Teacher for Middle School
 Recommendation
 Approve Jennifer McFadden as Middle School Science Teacher at a salary of Step 4 Bachelor’s Degree \$48,926 prorated for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Detention Monitor for Simmons Elementary School
 Recommendation
 Approve Patricia Bendell as Detention Monitor for Simmons Elementary School at the rate of \$20.41 per hour not to exceed 2 hours per week for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Co-Curricular Appointments
 Recommendation
 Approve the following co-curricular appointments for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

Elementary Yearbook Advisor	Nicole Colamarino
Elementary Safety Patrol Advisor	Nancy Lee
Elementary Art Club Advisor	Suzanne Toigo

6. Grade-Level Chairpersons at Simmons Elementary School
 Recommendation
 Approve the following individuals as grade-level chairpersons at Simmons Elementary School for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

Kindergarten: Stipend \$1,606	Diane Bergman
First Grade: Stipend \$1,606	Marisa VanOstenbridge
Second Grade: Stipend \$1,606	Stephanie Bennie
Third Grade: Stipend \$1,606	Rosemarie Gerle
Fourth Grade: Stipend \$1,606	Donna Antonelli
Fifth Grade: Stipend \$1,606	Jennifer Schoepflin
BSI: Stipend \$803	Taryn Simmons

7. Department Chairpersons for High School and Middle School Recommendation

Approve the following individuals as department chairpersons at the High School and Middle School for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

HS English: Stipend \$600	Sherie Craig
HS Math: Stipend \$600	Christopher Gassler
HS Science: Stipend \$600	Christina Tiesi
MS ELA: Stipend \$600	Susan Verrico
MS Math: Stipend \$600	Mary Barron
MS Social Studies: Stipend \$600	Fred Georgette
MS Science: Stipend \$600	Lisa Brodack
HS & MS Visual/Performing Arts, World Language, Technology, and Electives: Stipend \$600	Sharon Blutinger
HS & MS Read 180	Jamie Quinn

8. Microsociety Staff Members Recommendation

Approve the following individuals as part-time staff members for

Microsociety for the 2016-2017 school year at the rate of \$25 per hour for 6 hours per week pending receipt of required paperwork as recommended by the Superintendent:

Facilitators	Margaret Fallstick, Christian Thomas, Rita Spaulding, Aaron Shugarts, Nancy Lee, Terra Madden
Substitutes	Rebecca New, Anthony Simonetti

9. Twilight Program Staff for High School and Middle School
Recommendation

Approve the following individuals as staff members for the High School and Middle School Twilight Program at the rates listed below not to exceed 16 hours per week for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

Certificated Staff: \$36 per hour	Deborah Gelston, Denise Zambon
Support Staff - Security: \$12 per hour	Scott DiCrescenzo, Amanda Hall, Darlene Bryant

10. Substitutes
Recommendation

Approve Jonathan Hooley as Substitute Custodian for the District for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

11. Early Childhood Education Supervisor
Recommendation

Approve James DeSimone as Early Childhood Education Supervisor for the District at a salary of \$92,500 prorated for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

- A. Letter from Pascale Sykes Foundation - Attachment VII A

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation
Approve the July 31, 2016 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation
Approve the July 31, 2016 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment X D
Recommendation
Approve payment of the Bill Lists as follows:
1. Second Bill List for August 2016 in the amount of \$116,961.47.
 2. August 2016 Cafeteria Bill List in the amount of \$2,195.00.
 3. September 2016 Bill List in the amount of \$752,073.55.
 4. September 2016 Capital Projects Bill List in the amount of \$886,221.46.
 5. September 2016 Debt Service Bill List in the amount of \$648,509.42.
- E. Certifications
1. Board Secretary's Report July 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of July 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 2. Treasurer's Report July 2016: The July 2016 Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the report of the Board Secretary.

3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

August 15, 2016	Payroll/Agency	\$191,052.00
August 30, 2016	Payroll/Agency	\$150,133.03

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0920 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT