

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- * To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- * To increase community outreach and improve communication to allow for a successful student-centered environment
- * To prepare and plan for a public referendum to fund facility maintenance and/or additions

ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
March 18, 2015 7:30 p.m.

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the February 23, 2015 and February 24, 2015 Meetings
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees and Ad Hoc Committees - Attachment IIB
 - 1. Curriculum and Instruction Committee: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
 - 2. Finance and Facilities Committee: Milton Reuter (Chair); Ron Durham; Jeff Radio
 - 3. Policy and Legislation Committee: Edwardo Rojas (Chair); John Connelly; Dawn Milligan
 - 4. Executive Committee: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

III. SCHOOL BUSINESS

- A. Referendum Update
We had four bidders:
- | | | |
|-----------------------------|----------|-----------|
| Roosevelt & Cross, Inc. | 3.351132 | * Awarded |
| Fidelity Capital Markets | 3.534283 | |
| Robert W. Baird & Co., Inc. | 3.601549 | |
| Janney Montgomery Scott LLC | 3.611092 | |
- B. Principals' Minutes/Students and Clippers of the Month - Attachment III B
Elementary: Ava Schneeman, Sophia Brzozowski, Tyler Bright, Danee Mears,
Lacy Cliver, Sarah Tai, Briana Reid, Allyson Koerner
Middle: Daniel Lewis, Melisa Ibarra, Dakota Souder
High: Quinton Burnett, Erick Castelan, Kelli Moore, Zachary Culp
Recommendation
Acknowledge their significant achievement.
- C. Recognition of Nariah Garcia, Scholastic Magazine Writing Contest Winner
- D. Recognition of Donovan Simon, 1000 Points in Basketball
- E. Recognition of Juwan Carr, 1000 Yard Rush Season in Football

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during Visitors' Remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

- F. Program Highlights: Diane Owens, Special Education
- G. Presentation by Integrity Consulting on Health Benefits
- H. Medical and Prescription Resolutions - Attachment III H
Recommendation
1. Adopt Resolution No. 0318A authorizing withdrawal from membership in the Southern New Jersey Regional Employee Benefits Fund effective June 30, 2015.
 2. Adopt Resolution No. 0318B authorizing participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey effective July 1, 2015.
- I. Renewal, Year 2 of 5, Food Service Management Contract
Recommendation
Approve to renew the Food Service Management contract with

Nutri-Serve Food Management Inc. at the per meal fee of \$0.1674 per student meal, \$0.0913 per meal equal, and the meal equal factor of \$1.00 for the 2015-2016 school year.

J. Field Trips and Activities - Attachment III J

Recommendation

Approve the field trips and activities as listed on the attachment.

K. Reinstatement of the Capital Projects Bank Account

Recommendation

Approve the reinstatement of the Capital Projects bank account with the Treasurer and the School Business Administrator as signers on the account.

L. Grants

Recommendation

1. Grant the administration permission to apply for the NJEA Frederick L. Hipp Foundation renewal grant up to \$10,000 for the 2015-2016 school year.
2. Grant the administration approval to submit a renewal application for year 3 of the Pascale Sykes Foundation Grant: South Jersey Strengthening Families Initiative which provides funding in the amount of \$286,990 per year to support the Child Connection Center Program.
3. Grant the administration permission to apply for the School Grants for Healthy Kids for Herma Simmons Elementary, Clayton Middle School, and Clayton High School to provide funding to support an alternative breakfast program and/or a universal breakfast program in schools in the amount of approximately \$1,750 per school.
4. Grant the administration permission to apply for the 21st Century Community Learning Centers Competitive Grant Cohort 11 to support the creation of community learning centers that provide academic enrichment opportunities during non-school hours.

M. Homebound Instruction

Recommendation

1. Approve homebound instruction for Student 18084 with Brianna Rucci and Denise Calore providing the instruction at the contracted rate.
2. Approve homebound instruction for Student 20169 with Lisa Brodack providing the instruction at the contracted rate.
3. Approve homebound instruction for Student 22000 with Education

Inc. providing the instruction at the rate of \$44 per hour up to 10 hours per week beginning February 27, 2015 to approximately March 10, 2015.

- N. Practicum Placement Student
Recommendation
Grant approval for Meghan Youngblood, a Rutgers-Camden Practicum student, to be assigned to a Practicum placement under the supervision of Tracey DiCrescenzo for the spring 2015 semester.
- O. Division Championship Jackets for Wrestling Team
Recommendation
Grant permission for the administration to purchase division championship jackets for the wrestling team.
- P. Tuition Contracts
Recommendation
Approve tuition contracts with Swedesboro-Woolwich Board of Education for Student 26131 and Student 27000 in the amount of \$22,324.80 each for the 2014-2015 school year.
- Q. PreSchool Expansion - Attachment III Q
Recommendation
Approve the cooperative agreement with the Department of Education for the Race to the Top Preschool Expansion Grant in the amount of \$488,318 and authorize the administration to submit the plan which will be provided at the next Board meeting.
- R. Utility Easement Agreement - Attachment III R
Recommendation
Approve the utility easement agreement as per the attachment.
- S. SEMI
Recommendation
Approve the increase to the revenue projection for the 2015-2016 school to \$63,917 based on actuals from the 2013-2014 and 2014-2015 school years.
- T. 2015-2016 School District Budget - Attachment III T
Recommendation
Grant approval to submit the 2015-2016 school district budget to the County Office of Education for approval and adopt the corresponding resolution.

- U. Out of District Placement
Recommendation
Approve out of district placement for Student 22000 at GCSSSD
Bankbridge Elementary for the remainder of the 2014-2015 school year.

- V. Shared Services Agreement for Technology and Infrastructure Upgrades -
Attachment III V
Recommendation
Approve the shared services agreement with Sterling High School (DBA
South Jersey Technology Partnership) to write bid specifications, review
submitted bids, and award contracts to the successful bidder and to
provide oversight and project management as it pertains to the technology
and infrastructure upgrades approved in the December 9, 2014, Bond
Referendum.

IV. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment IV A

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence and Vandalism/Code of Conduct
Violations; Harassment, Intimidation, and Bullying Reports - Attachment V A

VI. PERSONNEL

- A. Retirements - Attachment VI A
 1. Barbara Shivers is retiring from her position of Teacher at Simmons
Elementary School effective July 1, 2015.
Recommendation
Acknowledge retirement.
 2. Sharon Ceravolo is retiring from her position as School Nurse at Clayton
High School and Middle School effective July 1, 2015.
Recommendation
Acknowledge retirement.
 3. Susan Welch is retiring from her position as Teacher at Simmons
Elementary School effective June 30, 2015.
Recommendation
Acknowledge retirement.
- B. Leave of Absence - Attachment VI B
Emmanuel Williams is requesting a leave of absence beginning March 2, 2015 for
approximately six to eight weeks.
Recommendation
Approve Emmanuel Williams' request for a leave of absence.
- C. Resignation - Attachment VI C
Robert Sockwell is resigning from his position as part-time Custodian effective
March 23, 2015.

Recommendation

Accept resignation.

D. Hiring

1. Substitutes

Recommendation

Approve the following individuals as substitutes for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:

Substitute Custodians: Robert Sockwell, Brian Covely, Keith Russell, Patricia Allen, Douglas Bergen

2. Micro-Society Facilitator

Recommendation

Approve Rebecca New as facilitator for Micro Society for the 2014-2015 school year at the rate of \$20 per hour 6 hours per week pending receipt of required paperwork as recommended by the Superintendent.

E. Workshop Attendance - Attachment VI E

Recommendation

Approve attendance at workshops as per the attachment.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Superintendent Evaluation

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A

Recommendation

Approve the February 28, 2015 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment X B

Recommendation

Approve the February 28, 2015 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment X C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. Cafeteria Bill List in the amount of \$58,345.22
2. Second Bill List for February 2015 in the amount of \$245,104.30
3. Bill List for March 2015 in the amount of \$838,968.51

E. Payroll and Agency Reports

Recommendation

Approve the Payroll and Agency Reports as follows:

- | | |
|-----------|---|
| 2-12-2015 | Payroll \$343,683.57; Agency \$248,584.79 |
| 2-27-2015 | Payroll \$340,830.18; Agency \$246,604.64 |

F. Certifications

1. Board Secretary's Report February 2015: In accordance with 18A:17-36 and 18A:17-9 for the month of February 2015, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report February 2015: The February 2015 Report of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REPORTS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2015-0318 authorizing an Executive Session. The length of the session will be approximately 60 minutes or

less. - Attachment XII A

XIII. ADJOURNMENT