

*Nikolaos C. Koutsogiannis
Superintendent of Schools*



*Frances C. Adler
Business Administrator*

March 12, 2020

Dear Clayton School Community:

As you are aware, COVID-19 events are moving rapidly. If a decision to close our schools and transition to cyber school is needed, it will be made in consultation with the Department of Education. As we prepare for the possibility of school closing, I want to make you aware of certain protocols that will be put in place if we have to utilize cyber school days.

Cyber school will run online from 8:30 a.m. to 12 p.m. and from 12:45 p.m. to 3 p.m. Teachers will be available via email and the approved platforms to answer questions about assignments. The main platforms for delivering instruction will be Google Classroom, Class DoJo, and/or Remind. Teachers are in the process of developing and creating virtual online lesson plans. Your student may be asked, over the next several days as these plans are developed, to complete and submit assignments online as a "practice run" for online cyber school. These assignments will count as extra credit. This will hopefully afford us an opportunity to troubleshoot any issues that may arise.

Finally, in my over a decade of work as a Clayton Public School District administrator, I have always been impressed and amazed at how quickly we unite as a community during difficult times. I don't know what lies ahead, but what I do know is that no matter what it is, we will get through it and be stronger for it. We will navigate these uncharted waters together and, in order to succeed, it will require patience, flexibility, and understanding from everyone.

Please continue to frequently visit our website for COVID-19 updates.

Sincerely yours,

*Nikolaos C. Koutsogiannis
Superintendent of Schools*

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