

REMOTE LEARNING PLAN

Remote Learning Plan



Clayton Public Schools Board of Education

2021-2022 School Year

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In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. **This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.** A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education.

To ensure clarity and consistency in implementation of full-time remote learning, the Board of Education adopts this remote learning plan that addresses the following:

A. Platforms for Daily Use:

1. Grades PreK-5 will use Google Classroom for their daily learning engagements. Grades 3-5 will be provided with iPads. K-2 Families requesting an iPad will be provided with one if available based on need.
2. Students in grades 6-12 all have iPads (1:1). HS/MS students will use Google Classroom for their daily learning engagements.
3. Email will be used for communications between staff and will be used to communicate formally with parents.
4. Staff and students will follow the schools early dismissal schedule. HS/MS students will be required to sign-in to their scheduled class period. All teachers will provide for enrichment hours during the afternoon. Building Principals will communicate a more detailed schedule to all staff and students.
5. PowerSchool will be the primary platform for communicating grades and attendance.

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B. Expectations for Teaching and Learning:

1. This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.
2. All lessons will be “Live-Online”. If a student is being quarantined they will be able to sign in to their class using Google Classroom. If an entire classroom or school has been quarantined then the teacher(s) will provide live online learning for the duration of the quarantine or health emergency.
3. Special Education ICS teachers must collaborate with the regular education teacher and post additional online resources for their students.
4. Elementary School specialists, librarians, and other teachers will work out a schedule for each grade level. They may offer no more than one lesson each day from one teacher from this team. Example: if P.E. is on Monday, Music is on Tuesday, Library is on Wednesday, etc.
5. Any related service personnel (ie. Speech, OT, PT) please develop one lesson that can be completed throughout the week.
6. Grade level teachers of the same subject will offer consistency within reason. Teachers are encouraged lesson share to assist in workload.
7. Lessons should capitalize on the home environment and include physical activity as much as possible.
8. Teachers will track student progress to ensure participation and check-in with students if students are struggling or non-participatory. Grace and understanding should always govern decisions.
9. Feedback to students will be given on every assignment, even if it is just a “thumbs up.” Voice and video feedback is extremely valuable to your students when possible.
10. Teachers will update grades, attendance and provide feedback to parents once a week (PowerSchool).
11. When appropriate teachers should include one video per day that students can look forward to. This may be a “good morning!” video or an instructional video. Video is encouraged as much as possible! Please do not make video lectures that exceed the length of a mini lesson.

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12. Additional information online resources available will be provided through the curriculum department. Teachers are encouraged to share resources with each other. Supervisors will be developing a central area on our website under teacher resources for staff to access for ideas.
13. Teachers will monitor the morale and the workload of the students carefully. Teachers have the latitude to make common sense decisions in order to better support students academically. All student concerns to their counselors and administrators.
14. We will provide virtual SEL lessons for students on a regular basis. Counselors will continue with
15. Classroom teachers will take student attendance on a daily basis. The school districts attendance policy will be enforced.

C. Guidelines for Special Education Students:

1. Teachers will address special education accommodations to the best of their ability, with extra time, modified work, shortened assignments, extra notes, scaffolding, text-to-speech, etc.
2. Teachers will leverage software that adapts to student needs – IXL, NewsELA, Read180 etc.
3. Teachers will differentiate assignments and objectives through online platforms to targeted groups of students as appropriate.
4. The Child Study Team supervisor will communicate with OOD service providers, parents, and transportation.
5. Related services providers (ESL, Speech, Occupational Therapy, Physical Therapy, Counseling) will be reaching out to provide instruction through Remind and email.
6. Child Study Team meetings will continue as scheduled. Meetings will be conducted as phone conferences or virtually, and paperwork will be sent electronically or mailed, whichever is the preferred method of communication of the parent/family.

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D. Nutrition Services - Breakfast/Lunch Distribution:

1. During the period of the implementation of remote learning, we will be providing breakfast and lunch for all students. Breakfast/lunch will be “grab and go” meals and are available free for all students.
2. We will have two central locations for pick up/distribution. Both school buildings will be open on Mondays and Wednesdays from 9:00 a.m. to 11:00 a.m. Students may go to the location closest to their home to pick up their “grab and go” bag. With the support of the Borough of Clayton, crossing guards will be in place.

E. Technical Support:

1. Technical support can be accessed through our website. Parents/Students should fill out a technical support form. If needed, parents or students can also email issues to cyberschooltechsupport@claytonps.org.

F. Essential Personal:

1. Superintendent, Business Administrator, Principals, Supervisors, Teachers, Maintenance, Custodial, Cafeteria workers designated as essential personal.
2. A COVID-19 Task Force and Pandemic Teams have been created involving all stakeholders. Roles have been identified. The teams will meet to update protocols and plans when necessary.

Contact information:

- Nikolaos C. Koutsogiannis Superintendent of Schools 856-881-8700 x3050 or 3052
- Fran Adler Business Administrator, 856-881-8700 x3056

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