

# **REVISED 1-20-2015**

**SUNSHINE NOTICE:** *Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.*

**MISSION STATEMENT:** *Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.*

**VISION STATEMENT:** *Preparing Students for the Opportunities of Today and the Future*

**DISTRICT GOALS:**

- *To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success.*
- *To increase community outreach and improve communication to allow for a successful student-centered environment.*
- *To prepare and plan for a public referendum to fund facility maintenance and/or additions.*

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
January 20, 2015 7:30 p.m.**

- I. OPENING PROCEDURES
  - A. Call to Order by the President
  - B. Pledge of Allegiance
  - C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
  - D. Approval of Minutes for the December 16, 2014, and January 6, 2015 Meetings – Attachment I D
  - E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement
  
- II. COMMITTEE REPORTS
  - A. Reports from the Liaisons
  - B. Reports from the Standing Committees and Ad Hoc Committees
    1. Curriculum and Instruction Committee: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
    2. Finance and Facilities Committee: Milton Reuter (Chair); Ron Durham; Jeff Radio
    3. Policy and Legislation Committee: Edwardo Rojas (Chair); John Connelly; Dawn Milligan
    4. Executive Committee: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

### III. SCHOOL BUSINESS

#### A. Principals' Minutes/Students and Clippers of the Month – Attachment III A

Elementary: Bianca Wiltsey; Ava Baldino; Alexa Miller; Andrew Hoos; Jada Robinson-Chambers; Cassidy Mazurek; Somara Grewal; Jon Cos

Middle: Angelina Fox; John Bohn; Dallas Weldon

High: Rachel Sylvester; Faiza Zaman; Brianna Riggio; Zachary Jaworski

Recommendation

Acknowledge their significant achievement.

#### B. Program Highlights: JROTC

### BREAK

### VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

#### C. Field Trips and Activities – Attachment III C

Recommendation

1. Approve the field trips and activities as listed on the attachment.
2. Grant approval for the following students to attend the New Jersey State Elks Peer Leadership Conference from January 30, 2015 through February 1, 2015 at the Ocean Place Resort and Spa in Long Branch, New Jersey: Chaperone Fabrian Johnson; Student 16035, 16183, 15044, 15091, 16158, 16125, **15011, 18005**.

#### D. High School Course Catalog 2015-2016 – III D

Recommendation

Approve the High School Course Catalog for the 2015-2016 school year.

#### E. JROTC Participation in Clean Communities Adopt A Road Program

Recommendation

Grant approval for Clayton High School JROTC to participate in Clean Communities Adopt A Road Program.

#### F. Drill Competition Host

Recommendation

Grant approval for Clayton High School to host a team-team drill competition with Williamstown, Delsea, and Washington Township participating with Clayton on February 28, 2015 with the American Legion Post in Williamstown as sponsor.

#### G. Tuition Contracts

Recommendation

1. Approve a tuition contract with Glassboro Public Schools for homeless student 21151 from September 15, 2014 through November 11, 2014 in the amount of \$13,904 pro-rated.

2. Approve a tuition contract with Glassboro Public Schools for homeless student 18220 from September 15, 2014 through November 11, 2014 in the amount of \$13,496 pro-rated.
3. Approve a tuition contract with Creative Achievement Academy LLC for student 54024 from January 9, 2015 through June 30, 2015 in the amount of \$47,160 pro-rated.
4. Approve a tuition contract for homeless student SB with Waterford Township in the amount of \$13,789.

H. IDEA FY 15 Grant Amendment

Recommendation

Authorize the School Business Administrator/Board Secretary to submit an amendment for the IDEA FY 15 Grant.

I. GCSSSD Homebound Program Assistant

Recommendation

Approve an agreement with GCSSSD for a homebound program assistant for Student 26131 for up to 3 hours per week at the rate of \$35 per hour from January 5, 2015 through June 30, 2015.

J. Resolution 15-0120A – Attachment III J

Recommendation

Adopt Resolution 15-0120A authorizing the joining of the Clayton Commodity Resale System as a member for the resale of gasoline and diesel fuel and snow removal chemicals as per the attachment.

K. Shared Services Agreements – Attachment III K

Recommendation

Approve the following shared services agreements with the Borough of Clayton as per the attachment: Resale of Snow Removal Chemicals; Resale of Gasoline and Diesel Fuel; Use of Miscellaneous Parks and Recreation Equipment Related to Field Maintenance. These agreements will automatically renew unless terminated by either party via a 3-month written notice or default.

L. Out of District Placement

Recommendation

Approve out of district placement for Student 54024 at Creative Achievement Academy for the remainder of the 2014-2015 school year beginning January 9, 2015.

M. Amendment to the II S Grant.

Recommendation

Grant approval to amend and submit the II S Grant to reallocate funds that would have covered the cost of wireless and network infrastructure items that are now included in the bond referendum project to cover substitute teachers for training and/or additional iPads.

N. Action Plan Update – Attachment III N

Recommendation

Accept the Action Plan Update.

O. Tutoring

Recommendation

Approve tutoring for Student 25076 with Wilson Tutoring providing the service for 2 hours per week at the rate of \$36 per hour for the remainder of the 2014-2015 school year.

P. Land Dimensions Proposal – Attachment III P

Recommendation

Accept the Land Dimension Proposal for project 1 new auditorium in the amount of \$33,580 and project 2 modifications to Haupt Field for lighting and handicap accessibility in the amount of \$14,000.

Q. Underwood Engineering Proposal – Attachment III Q

Recommendation

Accept the Underwood Engineering Proposal as per the attachment provided.

**R. Transportation Jointures**

**Recommendation**

- 1. Approve a transportation jointure with Monroe Township for Monroe to transport two Clayton students to St. Joseph's School in Hammonton at a cost of \$1,768 annual.**
- 2. Approve a transportation jointure with Glassboro for Clayton to transport one student to Bankbridge at a cost of \$168.18 per diem.**

**S. Counseling Internship**

**Recommendation**

**Grant approval for Danielle Brasco, a Rowan University student, to complete a master's level counseling internship in the Child Connection Center for approximately five to eight weeks under the direction of Molly Fleming.**

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report – Attachment IV A

Recommendation

Accept the report.

B. Use of Facilities

Recommendation

Grant approval for Child Evangelism Fellowship to utilize Simmons Elementary School for before and after school activities beginning October 27, 2014 through the spring 2015 on various dates.

V. SCHOOL SAFETY AND SECURITY – Attachment V A

A. School Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment; Intimidation, and Bullying Reports

Recommendation

Accept the reports.

VI. PERSONNEL

A. Resignations – Attachment VI A

1. Michael Placko is resigning from his co-curricular position of Head Girls Track Coach for the 2014-2015 school year.  
Recommendation  
Accept resignation.
2. Joseph Cascia is resigning from his position as Youth Program Specialist effective February 1, 2015.  
Recommendation  
Accept resignation.
3. Jennifer Guht is resigning from her co-curricular position of Language Arts K-2 Department Chairperson effective January 14, 2015.  
Recommendation  
Accept resignation.

B. Attendance at Workshops – Attachment VI B

Recommendation

Approve attendance at workshops as per the attachment.

C. Leave of Absence

Recommendation

Approve Alicia Fullerton's request for a leave of absence beginning April 27, 2015, through June 8, 2015.

D. Salary Adjustments

Recommendation

1. Approve a salary adjustment for Honey Rogers to Step 3 Bachelor's Degree plus 30 credits \$48,589 effective February 1, 2015.
2. Approve a full-time equivalent/salary adjustment for Anthony Morgan from .50 FTE to .667 FTE as he is teaching more than half-time retroactive to September 1, 2014; salary in accordance with the Clayton Education Association contract.

E. Course Enrollment/Tuition Reimbursement

Recommendation

1. Jamie Quinn is requesting permission to enroll in "Administration and Supervision in Special Education" at Rowan University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$2,378.70.  
Recommendation  
Grant permission for Jamie Quinn to enroll in the course.
2. Honey Rogers has successfully completed "Word Study" at Rowan University.  
Recommendation  
Approve tuition reimbursement for Honey Rogers in the amount of \$1,985 in accordance with the Clayton Education Associated agreement.
3. Honey Rogers has successfully completed "Teaching Reaching to Exceptional Children" at Rowan University.

Recommendation

Approve tuition reimbursement for Honey Rogers in the amount of \$1,985 in accordance with the Clayton Education Association negotiated agreement.

4. Ryan Caltabiano has successfully completed “Fiscal Operations and Resources” at Wilmington University.

Recommendation

Approve tuition reimbursement for Ryan Caltabiano in the amount of \$1,352 in accordance with the Clayton Education Association negotiated agreement.

5. Jennifer Schoepflin has successfully completed “Instructional Leadership” at Rowan University.

Recommendation

Approve tuition reimbursement for Jennifer Schoepflin in the amount of \$1,980 in accordance with the Clayton Education Association negotiated agreement.

6. Brianna Rucci has successfully completed “Fiscal Operations and Resources” at Wilmington University.

Recommendation

Approve tuition reimbursement for Brianna Rucci in the amount of \$1,352 in accordance with the Clayton Education Association negotiated agreement.

7. Kia Jones has successfully completed “Instructional Leadership” at Rowan University.

Recommendation

Approve tuition reimbursement for Kia Jones in the amount of \$2,100 in accordance with the Clayton Education Association negotiated agreement.

8. Kia Jones has successfully completed “Curriculum Evaluation” at Rowan University.

Recommendation

Approve tuition reimbursement for Kia Jones in the amount of \$2,100 in accordance with the Clayton Education Association negotiated agreement.

F. Hiring

1. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:

Girls Varsity Track Head Coach – Jamie Bagley

2. Substitute Teacher for the Twilight School Program

Recommendation

Approve Denise Calore as an additional substitute teacher for the Twilight School Program for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Classroom Aide for Simmons Elementary School

Recommendation

Approve Jennifer Brody as Classroom Aide at Simmons Elementary School at a salary of \$12 per hour not to exceed 29 ¾ hours per week for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

A. Correspondence to Shirley Bianchera at PNC Bank Regarding Schwenk Trust

B. Correspondence from Susan Davenport Regarding Yearbook

VIII. UNFINISHED BUSINESS

A. Certified Election Results for the December 9, 2014, Bond Referendum

267 Yes Votes

246 No Votes

IX. NEW BUSINESS

**A. March Meeting Date**

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A

Recommendation

Approve the December 2014 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education – Attachment X B

Recommendation

Approve the December 2014 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments – Attachment X C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists – Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. Cafeteria Bill List in the amount of \$48,357.21
2. January 2015 Debt Service Bill List in the amount of \$635,546.88
3. January 2015 Bill List in the amount of \$558,959.06
4. December 2014 Second Bill List in the amount of \$277,455.14

E. Payroll and Payroll Agency Reports

Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

December 15, 2015	Payroll	\$417,019.62
	Payroll Agency	\$290,156.76
December 23, 2015	Payroll	\$337,868.21
	Payroll Agency	\$239,606.24

F. Voided Check

Recommendation

Approve voided check #42824 to South Jersey Gas in the amount of \$896.46; check to be reissued.

G. Certifications

1. Board Secretary's Report December 2014

In accordance with 18A:17-36 and 18A:17-9 for the month of December 2014, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report December 2014

The December 2014 Report of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.

3. Board of Education Certification

The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

Anyone wishing to address the Board of Education during visitors' remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

XII. EXECUTIVE SESSION

Adopt Clayton Board of Education Resolution No. 2015-0120 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT